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**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD  
NOVEMBER 4, 2025**

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A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, November 4th, 2025, at 5:30 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Christina Brown, Michelle Bulock, Renee Danielson, Cassidy James, and Allan Stockellburg

Absent: None

Quorum present? Yes

**CALL TO ORDER**

The meeting was called to order at 5:33 PM by Allan Stockellburg

**The following matters were discussed, considered, and decided at the meeting:**

**CALL TO PUBLIC**

- None

**PRESENTATION OF THE 2024-2025 ANNUAL FINANCIAL AUDIT AND  
AUDITED FINANCIAL STATEMENTS BY HENRY FORTINO, CPA AND  
ROLL CALL VOTE TO ACCEPT THE AUDIT AND COMPLIANCE  
QUESTIONNAIRE**

- All School Board Members received copies of the audited financial statements, and the legal compliance questionnaire.
- Tucson Country Day School received a clean opinion and no findings this year.
- Our compliance questionnaire is a yes or no answer document. We did very well, with zero noes.
- ERC money – The IRS has challenged our ERC money that was received. They are demanding repayment for it. There's no merit to the IRS's position. They are stating that TCDS is a government entity, and we are not. Our organization is considering a 501(c)(3) non-profit. Mr. Krause and Ms. Rachel are handling the situation with our tax attorney Robert Decker.

Motion to accept the FY25 annual financial audit and audited financial statements.

Motioned by Renee Danielson and seconded by Cassidy James

Final Resolution: Motion Passed

Yes: Christina Brown

Yes: Michelle Bullock

Yes: Cassidy James

Yes: Allan Stockellburg

Yes: Renee Danielson

### **ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:**

#### **September 16<sup>th</sup>, 2025, and October 14<sup>th</sup>, 2025:**

Motion to approve the minutes of the School Board meetings for September 16<sup>th</sup>, and October 14<sup>th</sup>, 2025.

Motioned by Cassidy James and seconded by Michelle Bullock

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, Cassidy James, and Allan Stockellburg

### **ADMINISTRATION UPDATE**

#### **CEO - Jordan Krause**

- Re-Enrollment for existing TCDS students opens December 1st to 14th. Open Enrollment opens on December 15th. Enrollment decreased by five students this month. We are aware of the specific reasons behind these withdrawals.
- Desert Lab School (DLS) Update - Mr. Krause has spent \$1,800 of his allotted \$5,000 on seats, tables and a whiteboard. Daniel Raine has been hired as our DLS Coach and is currently working to get the DLS area ready for tours. DLS tours/interviews will start in January.
- The Tanque Verde Market will be held on Saturday, November 8th. Campus is currently being prepared for the event.

#### **Chief Innovation Officer - Claudio Bravo**

- Project Based Learning (PBL) Update – Mr. Bravo is highlighting MS PE this month. Coach Alec is diving into PBL with the help of Mr. Bravo. The project entails building a Gaga Ball Pit and coordinating an event to launch the area to the

community. Students are required to learn the game, its history, and create rules signage that is clear and concise for students to read on campus.

- Our school letter grade was announced this month. TCDS received a “C” rating from the state. Our testing scores did not meet expectations, and we missed the mark on acceleration readiness as well as our chronic absenteeism. These are bonus points that we would have normally gotten but didn’t this year. Regarding chronic absenteeism, we are missing usually the same 12-15 students each Wednesday half day.
- We are addressing the “C” rating by continuing to prioritize feedback and support teachers regarding instructional practice and small group instruction. The hope is that this will drive the gaps we are seeing in proficiency. We will also be adding an IXL challenge that will help prepare students for state testing with a test prep skill set. IXL test prep provides the test prep skill set at the grade level students are currently in, helping with spiraling. Students’ personal pathways may be at a higher grade level, but the IXL test prep path keeps students at their current grade level, so they stay sharp for state testing. We are also consider a change to Wednesday half days for the 2026-2027 school year.

#### **Chief Student Advocate - Terra Maddock**

- The TCDS Phased Response plan serves as a multi-tiered system with absenteeism, academic concerns, academic giftedness, and behavior. The student support team is working hard to make sure we are utilizing this system in the classroom. There are 3 steps in the phased response plan: Phase one is Teacher /Parent communication. Teachers keep open communication with students and parents about academics, absenteeism and behavior. When that communication has been exhausted, you move to phase two: The School Counselor and Dean of Students step in to attempt additional communication regarding how they can support the family. Mrs. Maddock and Ms. Wanda help further with student support at this point. Debbie Ross may step in for intervention. Phase 3 is administrative action.
- Our PLC’s our currently emphasizing Champion Check-ins. Conversations can include articles and discussions regarding what students learned throughout the day.

#### **Early Childhood Director - Wanda McDonnell**

- Ms. Wanda is partnering with Mrs. Maddock in this first semester as they start the Professional Growth Plan (PGP) process with Lil Champs to 2nd grade staff. Formal observations are happening that help them see where staff can grow.
- Ms. Wanda will be sharing how to extend learning out of the classroom setting. Experience based learning and using our community as an extended classroom is inspired by Quality First and Project Zero. Within the next couple of weeks, Ms.

Wanda will be working to create an outdoor nature lab that will get our Kinder to 2<sup>nd</sup> grade students out of the classroom setting. Last school year our third grade students created guidebooks that are currently being copied and laminated and will go out to all grade levels.

A question was presented to Admin from Rowan Stockellburg, who was unable to make it to the Call to the Public portion of the meeting.

- Rowan appreciates how Admin and the Board have made so much growth with our school and offered another opportunity for growth specifically in 6th grade. Rowan was excited to enter 6th grade because of the different cohorts and appreciated getting to see all the teachers. However, for 2nd semester he suggested that a change in the cohort grouping could offer students a little more insight into middle school and how it works. He understands that challenges may include our Resource students and schedule adjustments for other programs.
- Mrs. Krause and Mr. Bravo thanked Rowan for his feedback and advocating for the 6th grade students. They assured Rowan that admin would consider his input and perhaps put out a survey to students and staff to get additional ideas moving forward. Mr. Bravo also noted the start of Wednesday specials clubs that will allow 6th grade students to work with different students who are not with their current cohort.

**DISCUSSION AND ACTION TO REVIEW AND APPROVE AN UPDATE TO THE “VISITORS – DURING SCHOOL HOURS” POLICY IN THE HANDBOOK**  
**Jordan Krause**

- In looking to increase security around visitors on campus during the school day, we are adjusting the current Visitor policy. The proposed language change states there will be a sticker/lanyard system as parents come onto campus in the morning. They must sign in at the gate and get a visitor sticker or check in with a greeter at the gate and get a lanyard. When hosting larger events such as promotion we will offer multiple check-in stations. The Board suggested that we use bright neon-colored visitor stickers.

Motion to approve amending the handbook to include the updated visitor check in policy.

Motioned by Cassidy James and seconded by Christina Brown

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, Cassidy James, and Allan Stockellburg

**ANNOUNCEMENTS**

- The next Board meeting is scheduled for Tuesday, December 16th at 5:00PM via Zoom.
- The Tanque Verde Market is scheduled for Saturday, November 8th from 10:00AM - 3:00PM. This is a wonderful event that showcases the TCDS campus to many new people. There will be 67 vendors, live music, kids' activities, a food drive for the Community Food Bank of Southern AZ, a bounce house and food. It is a free event.
- The Champion Showcase is scheduled for Wednesday, December 10th from 4:30-6:00PM.

Motion to adjourn meeting.

Motion by Renee Danielson and seconded by Michelle Bullock

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, Cassidy James, and Allan Stockellburg

Meeting adjourned at 7:29PM

Dated this 4th day of November 2025

The Governing Board of Tucson Country Day Charter School Minutes taken by Board Secretary, Pam Hubble