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**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD  
SEPTEMBER 16, 2025**

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A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, September 16th, 2025, at 5:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Christina Brown, Michelle Bullock, Renee Danielson, Cassidy James, and Allan Stockellburg

Absent: None

Quorum present? Yes

**CALL TO ORDER**

The meeting was called to order at 5:01 PM by Allan Stockellburg

**The following matters were discussed, considered, and decided at the meeting:**

**CALL TO PUBLIC**

- None

**ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETING:**

**August 19<sup>th</sup>, 2025:**

Motion to approve the minutes of the School Board meeting for August 19th, 2025.

Motioned by Renee Danielson and seconded by Cassidy James

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, Cassidy James, and Allan Stockellburg

**ADMINISTRATION UPDATE**

**CEO - Jordan Krause**

- Desert Lab School (DLS) Update - Mr. Krause is applying for funds for the DLS through Arizona's Charter School Program (AZCPSD) that is due October 14<sup>th</sup>.

The funds would go towards bikes and a bike trailer, gardening supplies, tools and furniture. This program runs on a three-year window where approved funds are allocated over that time frame. Mr. Krause is also applying for the Angel Charity Grant to fund two DLS vans. This application is due in January. Current DLS purchases include three wooden patio tables.

### **Early Childhood Director - Wanda McDonnell**

- Our Lil' Champs program opened their fourth classroom and students are transitioning smoothly. Current enrollment for that classroom is four. Capacity is 15, and Mrs. McDonnell's goal is at least 10 students. To assist in this goal, we are offering a free week of tuition to families who refer and secure new enrollments this school year. This referral program will start next Monday.
- Mrs. McDonnell recently began walkthrough observations in Lil Champs to 2nd grade classrooms. The admin team is using templates that have already been created for observations and to give feedback.

### **Chief Innovation Officer - Claudio Bravo**

- The template for observations is based on our Core Strategies that are more academic. The template is used across all grade levels and works well. Mr. Bravo is eager to build a culture of feedback and coaching teachers to allow growth.
- Beginning of the year benchmark data was sent to the Board Members prior to the meeting. The benchmarks are based mostly on IXL but also DIBELS. Current scores are standard for this time of the school year. Challenges with middle school include 73% of 8<sup>th</sup> grade math students and 41% of 6<sup>th</sup> grade ELA students scoring below average for this time of the school year. 62% of 5<sup>th</sup> grade students are showing above average and 4<sup>th</sup> grade students are showing some strength as well. Our next step is to use this data. IXL has tools that are being shared with the staff for curriculum planning and pacing. IXL also offers strand analysis which breaks each subject into strands and then breaks students into small groups based on this information. Mid-year data will be available during our December Board meeting and teachers will have the data going into second semester.

### **Chief Student Advocate - Terra Maddock**

- We have had a few recent on-site visits from Tucson Police Department (TPD) involving some new students. Our partnership with TPD is great.
- Mrs. Maddock has been busy supporting Mr. Soto and Ms. Debbie Ross in their new roles this school year. Ms. Debbie has been a guest teacher in several classrooms and has been able to offer feedback including where teachers could use some extra support. Clear expectations have been made, and ideas are coming together for a rubric that will measure Professional Growth Plan (PGP) growth.

- Our September parent training session was great. The session was based on positive communication and the power of attention. Fourteen families were able to attend. A survey form for feedback was given at the end of the session and Mrs. Maddock was asked for more resources. She is working on getting additional information for our parents.
- Classroom teacher partnerships – The team is currently creating a plan to support our 4th grade, 6th grade and specials class teachers. We have new teachers that were unable to partner with Mrs. Maddock last school year that requested her support in different ways. We are working towards individualizing what the teachers need for support.

The Board asked each administrator to reflect on how the new Organizational Chart is working for them this school year. Where each administrator is able to delegate and let some things go.

- Mr. Krause – We are fortunate that everyone on the admin team is seasoned, and no one is new. Everyone is intimately involved in the design and culture of our school. From Mr. Krause’s perspective there is a lot more clarity in terms of the roles and responsibilities of the admin team. A challenge is helping them learn how to collaborate effectively. The goal is for the team to be fluid and just take action.
- Mr. Bravo – Mr. Bravo would like to offer more support to students and teachers in fourth grade and middle school math. Also, in the Resource department to see how where we can make adjustments and how the Resource students are being supported throughout the day. Mr. Bravo gave a shout out to Mr. Krause and Mr. Soto to help with the Wednesday Team Quest pilot program which was taking up the bulk of his time.
- Mrs. Maddock – Mrs. Maddock would like to help teachers learn a little more independence. Mr. Soto and herself have partnered over the last year, and he has been able to take on a lot of her discipline duties. They work well together to give teachable moments to the students. Mrs. Maddock is learning to delegate more.
- Mrs. McDonnell – Mrs. McDonnell is learning to let go of the notion that she only works with little people. She has had a lot more middle school student experiences through recess and flag time. She is working more closely with the 2<sup>nd</sup> grade team to build trust as they are new to her work load this school year.

Current enrollment numbers were shared with the Board in a spreadsheet where they can see enrollment from the beginning of the school year as well as available openings in each grade level. Last month’s enrollment was at 500 and we are currently at 502.

## **DISCUSSION AND ACTION TO REVIEW AN UPDATE TO THE TCDS SERVICE STANDARDS**

The admin team proposed the following changes to the TCDS Service Standards in the Employee and Student/Parent Handbooks:

- No Gossip Standard - Adding the line “Not to be confused with problem solving, gossip talks about people and spreads negativity while problem solving talks about challenges and works toward solutions. Gossip erodes trust, problem solving builds it.”
- Removed the line “This is the first Service Standard for a reason.”

The desire to change this was based on wanting the staff to feel empowered to collaborate and discuss issues without feeling like they are crossing the gossip line. We want them to feel empowered to solve problems. The change clarifies the distinction, promotes a positive alternative, builds trust intentionally, and reduces ambiguity.

Motion to amend the Employee and Student/Parent Handbooks to include the updated Service Standard.

Motioned by Cassidy James and seconded by Christina Brown

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, Cassidy James, and Allan Stockellburg

## **ANNOUNCEMENTS**

- The next Board meeting is scheduled for October 21st at 6:00 PM via Zoom.
- The Fall Festival is October 25th, 4:30-7:30 PM.
- The Champion Showcase is in the beginning of December.
- The Board members need to email Mrs. Hubble your T-shirt size for our newest Reader’s Choice Award shirts. TCDS has won Best Charter School eight years in a row.

Motion to adjourn meeting.

Motion by Renee Danielson and seconded by Cassidy James

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, Cassidy James, and Allan Stockellburg

Meeting adjourned at 7:05 PM

Dated this 16th day of September 2025

The Governing Board of Tucson Country Day Charter School Minutes taken by Board Secretary, Pam Hubble