
**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
AUGUST 19, 2025**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, August 19th, 2025, at 5:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Christina Brown, Michelle Bullock, Renee Danielson, Cassidy James, and Allan Stockellburg

Absent: None

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 5:01 PM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

CALL TO PUBLIC

- None

ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:

June 28th, 2025, July 3rd, 2025, and July 14th, 2025:

Motion to approve the minutes of the School Board meetings for June 28th, 2025, July 3rd, 2025, and July 14th, 2025.

Motioned by Christina Brown and seconded by Michelle Bullock

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, Cassidy James, and Allan Stockellburg

ADMINISTRATION UPDATE

CEO - Jordan Krause

- Mr. Krause met with Eli Nelson, our outdoor education expert from Flagstaff, two weeks ago to develop the Desert Lab School (DLS) structure. Eli previously helped design the school's low ropes challenge course and has 4 years of history with TCDS. The two finalized the daily flow, weekly structure and quarterly planning for the DLS experience. The physical space layout was confirmed during the planning session using the existing infrastructure. Plumbing and electrical systems remain functional in the area, though there were septic tank issues discovered during recent pumping. The TCDS School Board's \$5,000 budget allocation will begin being spent next week.
- TCDS is in the process of transitioning to a new fire and security system company. We are moving our business from Central Alarm to Climatec to consolidate our fire and security services. TCDS previously utilized two companies for fire extinguisher inspections, fire systems, and school security. Our current fire panel is 22-23 years old and will need to be replaced. Our annual cost will remain approximately the same. Climatec did offer resources for some grant funding opportunities from the state for a three to four year system overhaul plan.
- **Chief Student Advocate - Terra Maddock**
 - Mrs. Maddock has spent our first few weeks of school focused on building safety through our core strategies, particularly supporting new students adjusting to the school community. She is partnering with new staff who are unfamiliar with our social framework techniques. Collaboration with the specials teachers occurs every Wednesday with strategy sharing sessions. Mrs. McDonnell and Mrs. Maddock partner on social framework implementation across grade levels.
- **Chief Innovation Officer - Claudio Bravo**
 - Throughout August, teachers will dedicate Wednesday afternoon PD sessions to Project Based Learning (PBL) unit design using the PBL planning tool. Fifth graders recently launched a tadpole ecosystem project after discovering tadpoles in our tortoise enclosure.
 - IXL and Dibels beginning of the year benchmarks started on Monday, August 18th with a two-week completion window. Dibels is administered one-on-one by our Student Support Specialist, Mrs. Byard, for early literacy screening. IXL benchmarks are completed in classroom assessment environments to establish personalized practice pathways. The new assessment calendar has eliminated the end-of-year benchmarking, allowing that time to be focused on state testing.
 - Middle School launched "Team Quest" program on Wednesdays. Two Wednesdays have been completed so far with positive student response. With our sixth grade transitioning to the self-contained model of Kinder

through fifth grade, there have been some growing pains, particularly based around the schedule. The sixth grade teachers have created an 80-minute subject block schedule rotating between the three teachers. Their Wednesdays will be devoted to project implementation.

- **Early Childhood Director - Wanda McDonnell**
 - Our Lil' Champs program opened three classrooms instead of four at the start of the school year. However, all three are fully enrolled. Additional parent interest has required opening that fourth classroom with a new teacher hire. The new teacher interviewed last week, and will begin onboarding on Monday, August 25th. She has demonstrated strong qualifications, and we are excited to bring her to the team. Mrs. McDonnell has touring events occurring in the last week of August to fill up the fourth classroom. The baseline goal is 5 students, but we do expect more with the amount of email inquiries that have been received recently.
 - Our annual flower ceremony will occur on Tuesday, August 20th with eighth grade students presenting sunflowers to our Lil' Champ students. This is the start of relationship building between the youngest and oldest students on campus. It will be followed up by our Reading Buddies program launching on Wednesday, August 27th, where our eighth grade students read to our Lil Champs students every Wednesday morning throughout the school year.

DISCUSSION AND ACTION TO REVIEW AND APPROVE CHANGES TO THE STUDENT PERSONAL DEVICE POLICY

- The changes to this policy come after the Arizona House Bill 2484 was passed and will be effective September 2025. The bill requires schools to allow students access to their phones for medical needs and emergencies. We are no longer allowed to collect cell phones from students at the start of each day. The policy prohibits phone use during class, lunch, passing periods, recess, field trips and Champion Care, except in case of an emergency or medical need. The policy maintains the same enforcement expectations as previous versions for violations. Board Member Cassidy James agreed to draft final policy language incorporating “accessing” and “displaying” prohibitions before handbook implementation.

Board Member Michelle Bullock left the meeting at 6:00 PM.

Motion to approve the updated Student Personal Device Policy with Board Member suggested edits to be added by Board Member Cassidy James. The Board Members will

receive an updated version with all edits completed before the updated policy is entered into the Handbook.

Motioned by Cassidy James and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Cassidy James, and Allan Stockellburg

ANNOUNCEMENTS

- The next Board meeting is potentially scheduled for Tuesday, September 16th at 6:00 PM via Zoom.

Motion to adjourn meeting.

Motion by Cassidy James and seconded by Christina Brown

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Cassidy James, and Allan Stockellburg

Meeting adjourned at 6:06 PM

Dated this 19th day of August 2025

The Governing Board of Tucson Country Day Charter School Minutes taken by Board Secretary, Pam Hubble