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**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD  
MAY 13, 2025**

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A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, May 13th, 2025, at 5:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Christina Brown, Michelle Bullock, Renee Danielson, and Allan Stockellburg

Absent: Cassidy James

Quorum present? Yes

**CALL TO ORDER**

The meeting was called to order at 5:02 PM by Allan Stockellburg

**The following matters were discussed, considered, and decided at the meeting:**

**CALL TO PUBLIC**

- None

**ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETING:**

**April 8th, 2025:**

Motion to approve the minutes of the School Board meeting for April 8th, 2025.

Motioned by Christina Brown and seconded by Michelle Bullock

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, and Allan Stockellburg

**ADMINISTRATION UPDATE**

**Jordan Krause**

- Current enrollment numbers were shared with the Board Members prior to the meeting. In April our enrolment for the 2025-2026 school year was 491 and it is now 509.
- Camp Adventure Update – During the summer of 2024 Camp Adventure averaged 172 1<sup>st</sup>-8<sup>th</sup> grade campers per week. As of May 6th, the counts for each

- week of summer 2025, range from 91-141. There are also 60 campers signed up for our Lil Champs Camp. Our counselors for 2025 started training last Saturday with Ms. Kanae who is in her third year as Camp Director.
- Jordan Krause visited Glen Canyon Outdoor Academy on May 8th during one of the school's expedition days. Glen Canyon is a Kinder-8<sup>th</sup> grade, outdoor learning style school located in Page, Arizona. The purpose of Mr. Krause's visit was to learn as much as possible to help with our future Desert Lab School (DLS). Glen Canyon has 180 students. Most of the day students are inside, but twice a week students go on expeditions around the school. Difficulties in started up this program for Glen Canyon were finding the right staff, and transportation. Mr. Krause also learned about a funding opportunity through AZCSP which is a Charter School grant to be used for startup and expansion. The application for the grant opens in August 2025.
  
  - Social Framework: Terra Maddock
    - Final PD reflections – Mrs. Maddock received 29 responses to her survey regarding implementing our social framework in classrooms. Staff who have a really strong base line with safety and connections are heading towards problem solving. Mrs. Maddock would like to start a Social Framework Committee next school year that will offer staff members the opportunities to observe other teachers, and coordinate workshops for additional support.
  
  - Academic Framework: Claudio Bravo
    - Champion Showcase is Wednesday, May 14th from 5:30-7:00 PM.
    - AASA testing results for 3rd grade will be available on May 15th. For 4th-8th grade results will be available May 23rd. Mr. Bravo will have the breakdown and analysis of the results at our summer retreat meeting.
    - The Board Members asked to receive all reports before the retreat meeting.

### **DISCUSSION AND ACTION TO RETAIN BOARD MEMBER ALLAN STOCKELLBURG FOR AN ADDITIONAL THREE-YEAR TERM**

- Board Member Allan Stockellburg has some reservations regarding his position as Board Chairman and would be willing to step down if necessary. Unanimously, all other Board Members stated they would like Board Member Allan Stockellburg to continue with his current position on the School Board for the next three years. (*The Board bylaws will need to be amended and approved at the summer retreat meeting*).

Motion to retain Board Member Allan Stockellburg for an additional three-year term concluding on June 30th, 2028.

Motioned by Renee Danielson and seconded by Christina Brown

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, and Allan Stockellburg

### **DISCUSSION AND ACTION TO REVIEW OFF CAMPUS FIELD TRIP SAFETY PROTOCOL AND PROCEDURES**

- This discussion came up as a result of a single vehicle accident that occurred during an off-campus field trip. A TCDS staff member was driving one of the school vans with students to a field trip downtown and side swiped a bollard in the parking garage. This event was not an emergency and did not require law enforcement or EMT's.
- Our Emergency Operations Plan (EOP) has detailed protocol regarding incidents that occur off campus and require law enforcement and/or EMT's. Mr. Krause will look into a call multiplier program that could be used to text all parents in the event of an emergency.

### **DISCUSSION AND ACTION REGARDING WHEN THE BOARD MEMBERS SHOULD BE NOTIFIED OF SCHOOL INCIDENTS**

- Tucson Police Department (TPD) may need to be on campus for several reasons including DCS reports, student attendance and wellness concerns, inappropriate use of technology and/or social media investigations, physical and/or verbal aggression related to students, staff, or parents, and other possible investigations that TPD may be handling that is unknown to TCDS.
- Board Members would like to be notified when incidents occur that are a liability to the school, or something we would need to file an insurance claim for.
- Mr. Krause will add this information to the Leadership Handbook to approved at the summer retreat meeting.

### **DISCUSSION AND ACTION REGARDING SCHOOL-WIDE TITLE I PROGRAM**

**Jordan Krause and Rachel Robertson**

- For the FY25 school year, TCDS was approved to be a Title I Targeted Assistance school. For FY26 our free and reduced student count is higher, allowing us to qualify for Title I School Wide. Going to school-wide could mean

- more funds but also means more work on the back end including paperwork, tracking and more pressure on the teaching staff.
- The Board Members requested a meeting with our Grants Management Coordinator, Mary Aleta White, to get more information on Title I before this is approved. Mrs. Robertson will set up a Zoom meeting with Ms. White for Tuesday, May 20th at 5:00 PM.

#### **DISCUSSION AND ACTION TO SET SUMMER MEETINGS AND AGENDAS**

- The Board meeting to approve the FY26 proposed budget will be held on Tuesday, June 17th at 5:00 PM via Zoom.
- The Board Retreat meeting will be held on Saturday, June 28th on campus. The agenda will include, adopting the FY26 proposed budget, Handbook reviews, DLS planning, testing result data, and bylaws.

#### **ANNOUNCEMENTS**

- The next Board meeting is potentially scheduled for Tuesday, May 20th at 5:00 PM via Zoom to discuss Title I.
- The first summer Board Meeting is scheduled for June 17th, 2025, at 5:00 PM via Zoom.
- 8th Grade Promotion is scheduled for Thursday, May 22nd at 9:00 AM. All Board Members are welcome to attend.

Motion to adjourn meeting.

Motion by Michelle Bullock and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, and Allan Stockellburg

Meeting adjourned at 6:44 PM

Dated this 13th day of May 2025

The Governing Board of Tucson Country Day Charter School Minutes taken by Board Secretary, Pam Hubble