
**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
AUGUST 27, 2024**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, August 27th, 2024, at 6:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Christina Brown, Renee Danielson, and Allan Stockellburg

Absent: None

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 6:02 PM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

CALL TO PUBLIC

- None

**DISCUSSION AND ACTION TO ELECT TWO NEW BOARD MEMBERS TO
FILL THE VACANT SEATS**

- Candidates
 - Michelle Bullock
 - Cassidy James
- Each candidate gave a three-minute presentation discussing their background and why they are qualified for the School Board position.
- Each candidate was asked several questions by the current Board Members.
- The first vacant seat is for a full three-year term, ending June 30th, 2027.
- The first vote for Michelle Bullock was held and a unanimous vote was obtained to appoint Michelle Bullock as a Board Member.

- The second vacant seat is for an existing term which has only two years remaining and will end on June 30th, 2026.
- The second vote for Cassidy James was held and a unanimous vote was obtained to appoint Cassidy James as a Board Member.
- The Board Members and Admin extended their congratulations to Cassidy and Michelle.

ADMINISTRATION UPDATE

Claudio Bravo AND Terra Maddock

- Our enrollment for Kinder-8th grade has gone up since our budget was submitted. TCDS submitted a count of 503 students, and we currently have 513. Lil Champs is also up in enrollment. They ended last school year at 47 students and currently have 48 enrolled.
- Campus improvements: The upper student bathrooms received a refresh at the end of the summer, with new paint, tile and lighting. Our Makerspace will be complete in September. It has been painted; work benches have been added as well as electrical cord drop downs from the ceiling. Our Broadcasting class is already setting up on the south side of the room and coming up with ideas on how best to utilize the space.
- *Board Member Renee requested an FY25 plan for campus improvements as well as budget to be presented at the next Board meeting.*
- Our outdoor PA system and additional security cameras have been installed and are working as intended. We are still working out kinks with our indoor all-call system.
- Our Strategic plan references our goal of preparing and teaching staff to able to name and define our big 5 this school year. Those big 5 are our Mission, Vision, Service Standards, Social Framework, and Academic Framework. Administrators provided a pretest for staff recently with scores averaging 54%. Clearly there is room for growth, but that is what this year's goal is. The first few PD sessions with Terra have had a lot of good feedback.
- A new family survey was sent out recently with the main question of on a scale of 1-5 how satisfied are you with the start of the year? 16 families responded with 15 of those choosing 4 or 5 as their response. Feedback about how we can improve communication was presented as well.
- Supervisors of Principals Academy (SOPA) is a training opportunity brought to our Administrators attention by the Arizona Department of Education. This training is 9 months with monthly regional and additional trainings, as well as a dedicated mentor. Claudio, Jordan and Terra are all participating. ADE is covering the majority of the cost. The cost to TCDS is well worth the training that Admin will get.

- Social Framework: Admin reorganized staff PD sessions dividing the staff into three groups, A, B and C. A google Classroom was created for staff. They are able to provide reflections and responses to Name It, Define It, and the staff complete assignments quickly.
- Terra's first parent meeting is being held tomorrow, with 12 families having RSVP'd.
- The transition from summer back into school has been good for most students. However, the students having a harder time are still participating. Teachers are using the phrase Classroom Family, and it is making a difference.
- The new cell phone policy had a few hiccups during the first week. We consistently receive about 20 cell phones a day, with a guesstimate of 30-40 being left in backpacks. There have been seven violations so far. The 8th grade students are the ones fighting the policy the most. Terra has been in classrooms and explained why the policy was put in place.
- Academic Framework: Claudio created a Benchmark Assessment Calendar for beginning, middle and end of year benchmarks. These will allow us to monitor progress with students. The first round of assessments started last week. Dibels testing for Kinder-3rd grade has also started. Our 45-day screeners are almost complete as well. Data review has been scheduled with grade level teams and their directors. Our SEAL Team had taken on the students in the lowest percentile for small group interventions. For Literacy with Kinder to 3rd grade students this will be done by Debbie Ross. Math interventions will be shifting back to the teachers within the classroom, and admin will be offering additional support to those teachers who need it for this transition.
- The first benchmark data will be presented at our next Board meeting.
- PBL units are in development by grade level teams. They are using the project planning tool and introducing the three essential skills, agency, collaboration and influence. We have performance indicators that will be put in place this year and the standards are embedded into the projects.
- *Board Member Renee requested more information about the decision to move to a different catering company. Concerns about portion sizes and the loss of the salad bar.*
- *Board Member Renee requested that Mr. Krause stay consistent with sending surveys to previous TCDS students who are currently in high school to gauge their readiness for high school.*

ANNOUNCEMENTS

- Next Board meeting is scheduled for October 1st, 2024, at 6:00 PM.
- The first Champion Showcase is scheduled for December 11th, 2024.

Motion to adjourn meeting.

Motion by Michelle Bullock and seconded by Cassidy James

Final Resolution: Motion Passed

Yes: Christina Brown, Michelle Bullock, Renee Danielson, Cassidy James, and Allan Stockellburg

Meeting adjourned at 7:52 PM

Dated this 27th day of August 2024

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Pam Hubble