

**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
MAY 14, 2024**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, May 14, 2024 at 5:15 PM via ZOOM.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School: Allan Stockellburg, Emily Ruddick, Christina Brown, and Renee Danielson (joined late).

Absent: Jesse Morris

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 5:19 PM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

CALL TO THE PUBLIC: None

DISCUSSION AND APPROVAL OF MINUTES FROM APRIL 9, 2024

ACTION: APPROVAL OF MINUTES FOR THE APRIL 9, 2024, MEETING

Motioned by Emily Ruddick and seconded by Christina Brown

Final Resolution: Motion Passed

Yes: Christina Brown, Emily Ruddick, and Allan Stockellburg

DISCUSSION AND ACTION TO APPROVE THREE-YEAR STRATEGIC PLAN

Jordan Krause discussed with the Board members what the school has focused on the last few years and then discussed how the school would like to move forward and fine tune some of these topics known as the “Big 5”: Vision, Mission, Academic Framework, Social Framework, and Service Standards.

Year one 2024-25: Name It- Define It

Year Two 2025-26: Apply It-Refine It

Year Three 2026-27: Own It-Grow It

Over the next three years, staff members will be expected to learn/know all of these *Big 5* and define them, understand them, and then live them.

Core Strategies are provided as to how to implement these concepts in all of these areas.

An example of how to implement this Strategy Plan each year is given below for the year of 2024-25.

2024-2025 Staff Services Details

Services: Training for all staff that builds a deep awareness of our Big 5.

Outcome: All staff are able to name and define our Big 5.

Wednesday afternoons:

- Once per month all staff meetings from 12:30-1:00 that refresh and reinforce our Big 5 through storytelling, recognize staff “killer jobs”, and draw a staff name for the monthly Champion Challenge.
- Once per month each staff member participates in a 45-minute training session from 12:30-1:15 designed to familiarize staff with our Big 5 language in a manner that is engaging, collaborative, and fun!
- All other time on Wednesday afternoons are devoted to:
 - Team planning
 - Family communication
 - Check ins with your Director, Resource Staff, Office Staff, etc.

Specials/Planning Time:

- For K-5th instructional staff, when students are at specials this time is yours for individual planning. For 6th-8th staff, your planning period is yours for individual planning time. Besides infrequently scheduled PGP check-ins with your director, you will be left alone! Lil’ Champs staff individual and team planning will be determined by the Lil’ Champs Director.

Staff Hub:

- All staff will engage with learning modules, at their own pace, that guide staff towards naming and defining our Big 5 as well as demonstrating an understanding of accompanying core resources, strategies, systems, and content philosophies.

The Board suggested removing the word “unusual” from *All Students are Special and Destined to Succeed* in Core Values. They also recommended defining better under Essential skills, the words “influence”, “collaboration”, and “agency”. The Board feels that Conscious Discipline should be added and links under these concepts so parents can study it more as to what it is and better understand.

Motion to approve the Three-Year Strategic Plan made by Christina Brown and seconded by Emily Ruddick

Final Resolution: Motion Passed

Yes: Allan Stockellburg, Emily Ruddick, and Christina Brown

ADMINISTRATIVE UPDATE:

The only thing the administration wanted to update was the Champion Showcase is May 15th from 5 to 7 PM. Also, 8th Grade Promotion will be Friday May 24th at 9 AM.

DISCUSSION FOR SUMMER PLANNING:

Possible dates for the Summer Board Meeting were discussed but Allan needed to check with Renee and Jesse before settling on a date. The meeting needs to be held before July 4th to propose the budget and have it approved before July 15th.

The following items were discussed to put on the agenda for this summer meeting:

- Hold June 21, 22, 28th as possible dates. Allan will reach out to Jesse and Renee.
- Financial Reports training for the Board
- Handbook changes
- Discussion for Structure of Board meetings
- Recruiting a New Board Member for next year
- Funding streams process
- Testing Data to review
- Org Chart

Emily Ruddick announced that she is not planning on continuing with the Board for a three-year term after her one-year term is done.

Renee joined the meeting at 6:28 PM

Jordan Krause suggested holding the Board meeting on a day agreed upon but holding the traditional Meet and Greet Dinner for Board members and administration the night before on a night in July before school started up again.

ANNOUNCEMENTS:

- Emily coming up to term- Renew or not?
- No secretary after this meeting. Next meetings will be recorded.
- ChatGPT40-latest AI

EXECUTIVE SESSION:

none

Motion to adjourn the meeting was made by: Emily Ruddick and seconded by Christina Brown.

Final Resolution: Motion Passed.

Yes: Allan Stockellburg, Emily Ruddick, Renee Danielson, and Christina Brown

The meeting was adjourned at 6:35 PM.

Dated this 14th day of May 2024

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Pam Hubble