

**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
JANUARY 9, 2024**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on
Tuesday, January 9, at 5:00 PM via ZOOM.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School: Allan Stockellburg, Christina Brown, Jesse Morris, Renee Danielson, and Emily Ruddick

Absent: none

Quorum present: Yes

CALL TO ORDER

The meeting was called to order at 5:00 PM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

CALL TO THE PUBLIC:

NONE

Discussion and action to approve the updated Special Education policies and procedures as part of an audit by the Arizona Department of Education's Exceptional Student Services division

Kelly Grusendorf, The Tucson Country Day School Resource Director, presented to the Board that policies for the school's Special Education Department had not changed and that our school is in a self-evaluation phase with Arizona Department of Education (ADE), which is good to be in. This means the Resource Director is able to perform the audit and submit the documents to the State. The Board needs to adopt these policies as TCDS policies and procedures for our Special Education program. This states that the Board is aware of our Special Education policies and acknowledges that we are following what ADE asks schools to do.

Action: to approve the updated Special Education policies and procedures as part of an audit by the Arizona Department of Education's Exceptional Student Services division

Motion to accept and approve the Special Education policies and procedures as part of an audit by the Arizona Department of Education's Exceptional Student Services division by Christina Brown and seconded by Emily Ruddick.

Final Resolution: Motion Passed

Yes: Allan Stockellburg, Christina Brown, Jesse Morris, Renee Danielson, and Emily Ruddick

The Board had a few more questions about our school's Special Education Department

- SPED vs non-SPED students to teacher's ratio and that it is based on the discretion of the Board and would like to revisit this in a near future Board meeting.
- This self-evaluation rating, does it help our school in any way?
- Do we have a cap on how many IEP students we can have and how do we manage that?

Ms. Grusendorf stated that there is no cap for a school except we can cap per grade level. The school is obligated by law to meet the child's needs.

- What happens when we outweigh everything we do and are only known for the Exceptional SPED program?
- In the future, please provide the Board with education on how to offer assistance to classroom teachers on helping students with disabilities and non disability students alike in the classroom.

Announcements:

- Next Scheduled Board meeting: January 23, 2024 at 5 PM on ZOOM

Executive Session: none

Motion to adjourn the meeting:

Motioned by Renee Danielson and seconded by Jesse Morris

Final Resolution: Motion passed

Yes: Christina Brown, Allan Stockellburg, Jesse Morris, Renee Danielson, and Emily Ruddick

Meeting adjourned at 5:23 PM.

Dated this 9th day of January 2024

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Pam Hubble