
**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
DECEMBER 13, 2022**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, December 13, 2022, at 5:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

Absent: None

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 5:01 PM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

CALL TO PUBLIC

- None

ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:

November 14th, 2022

Motion to approve the minutes of the School Board meeting for November 14th, 2022

Motioned by Renee Danielson and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

LIBRARY UPDATE

Ms. Chris Mayse

- House Bill 2049 was passed in April and pertains to school libraries. The new policy has three main points that TCDS must follow to be in compliance. They are as follows:
 - Parents must have the ability to see what books their children are checking out from our library.
 - The public must be able to access our library catalog.
 - The public must be able to access any new books added to our library catalog.

- Chris will have a link added to our website where the public can access our library catalog. Any parent can request a check out history report from Ms. Chris at anytime via email.

ADMINISTRATION UPDATE

CEO-Jordan Krause

- Our Lil Champs program currently has 55 students; this is up 5 students from the last meeting. Our Kinder-8th grade program has 513, which is the same as our last meeting. Mr. Krause recently launched the TCDS Podcast. We have three episodes so far with over 300 listeners. The podcasts are released each Friday. The Employee Retention Credit (ERC) that we will be receiving should be arriving sometime at the end of December or early January. We will receive five check total. Some of the monies received will go towards a Challenge Course and a Maker space in the MPR. The Challenge Course will be like a low ropes course. It will be built at the northwest corner of campus where our “haunted” playground and archery range currently reside. We expect the first stage of the course to be complete in time for summer camp. Our current multi-purpose room will become a fully functioning maker space. Jordan will provide a list of ideas and plans for the use of the ERC monies to the board members.

CSA-Terra Maddock

- Update regarding the Phased Response Plan-Traditionally know as a discipline matrix. The PRP has three tiers. The first tier is teacher led conscious discipline. The second tier gets the SEAL Team involved. The third tier gets administration involved and potentially TPD if/and when necessary. PD in January will go more in depth with conscious discipline and Love and Logic practices. Trauma training with Casa de los Ninos has been scheduled for Saturday, February 4th.

CIO-Claudio Bravo

- The Champion Showcase last Friday was very well attended. A big thank you to Board Member Josh Ruddick for providing the connection to our keynote speaker, Amy Flores from ASU Sustainability Teacher Academy. We included community tables where four of our feeder high schools gave information to prospective students. The projects were great, and the schedule allowed parents to see more projects than just their own student. We are looking forward to the end of the year Showcase and doing it even better the next time. The PD schedule for third quarter will be based around standards and how we meet them. A new learning practice will be launched in the spring for ST Math afterschool initiative. This will help students who need additional support. IXL has already launched. Our SEAL Team has been in middle school providing a writing workshop.

CFO-Lauren Mosgrove

- The school is financially sound and there is nothing new to report.

DISCUSSION AND ACTION TO APPROVE THE ONE YEAR RENEWAL OF THE SCHOOL'S LINE OF CREDIT AT PACIFIC PREMIER BANK

Lauren Mosgrove

- The annual renewal of the school's line of credit through Pacific Premier Bank is done in January and must be Board approved. We have not needed to use the line of credit for many years but are required to have it.

Motion to approve the one-year renewal of the school's line of credit through Pacific Premier Bank.

Motion by Renee Danielson and seconded by Christina Brown

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

DISCUSSION AND ACTION TO APPROVE THE 2023/2024 ACADEMIC CALENDAR

Jordan Krause

- The main difference to the 23/24 academic calendar is the addition of teacher prep days after each major break. This will allow teachers to be on campus before students return for all staff training, PD and time to prepare their classrooms.

Motion to approve the 2023/2024 academic calendar.

Motion by Bruce Forche and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

DISCUSSION AND ACTION REGARDING SCHOOL SUCCESS METRICS

Jordan Krause

- Mr. Krause provided information about success metrics to the Board Members for them to look over. There are seven success metrics that we would like to adopt:
 1. Staff satisfaction
 2. Student satisfaction
 3. Parent satisfaction
 4. High School preparedness
 5. Enrollment
 6. Champion Showcase
 7. State test scores
- The Board Members discussed the surveys at length and made several changes. Board Member Josh Ruddick suggested getting in touch with McCorkle from TUSD for information on how their PBL school measure success, as well as Joanne Groh from The Center for PBL. Mr. Ruddick and Mrs. Danielson requested that administration bring something regarding what we are going to use to measure the academic success of PBL to the next board meeting in January.

DISCUSSION AND ACTION REGARDING SCHOOL-WIDE MITIGATION STRATEGIES

- Board Member Bruce Forche reminded the other Members that we had previously decided to require masks again when Pima County went into the red level for COVID cases. The CDC is recommending that all schools wear masks when indoors.
- The other Board Members voiced that they were not comfortable mandating masks again at this time. Rather TCDS should put out several messages to parents stating what the CDC is recommending; that we strongly encourage the use of masks by all staff, students and parents when indoors on campus.
- Our current positive COVID case notification letter states that it is strongly recommended that students impacted by the case wear a mask while indoors for five days and that staff impacted by the case will be wearing a mask while indoors for five days. Mr. Krause requested that we consider affording staff that decision like we do with students/families.

Motion to change the positive COVID notification to give staff the same guidance that we give students and families in the notification. Stating that students, staff and teachers will be encouraged to wear a mask during the five day quarantine time.

Motion by Josh Ruddick and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

ANNOUNCEMENTS

- Please keep Richard Cooper in your thoughts.
- The Champion Showcase in May will be either the 17th or 19th.
- The next Board Meeting is January 10th at 5:00 PM via zoom.

Motion to adjourn to executive session at 8:15 PM.

Motion by Josh Ruddick and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

Motion to come out of executive session at 8:31 PM.

Motion by Renee Danielson and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

Motion to adjourn meeting.

Motion by Christina Brown and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

Meeting adjourned at 8:31 PM

Dated this 13th day of December 2022

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Rachel Robertson