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**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD  
NOVEMBER 14, 2022**

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A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Monday, November 14, 2022, at 5:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

Absent: None

Quorum present? Yes

**CALL TO ORDER**

The meeting was called to order at 5:04 PM by Allan Stockellburg

**The following matters were discussed, considered, and decided at the meeting:**

**CALL TO PUBLIC**

- None

**ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:**

**October 4th, 2022**

Motion to approve the minutes of the School Board meeting for October 4th, 2022

Motioned by Bruce Forche and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

**DISCUSSION AND ACTION REGARDING RECENT DEPARTMENT OF  
EDUCATION SCHOOL RATINGS**

- Board Member Josh Ruddick put together a letter and data for the rest of the Board. Josh explained the data and gave his opinion regarding the state testing that leads to the school's letter grade. State testing is quite imperfect and has been changed every year for the past 5 years. 50% of the state tests represents growth, 30% is based off proficiency, 10% is for acceleration/readiness and the last 10% is for English Language Learners. TCDS only has three English Language Learners, so we don't qualify for that 10% of the test. Josh is not surprised or worried about the D Rating.

- Board Member Allan Stockellburg is in line with Josh's thoughts. The state test is not the best standard to measure student growth. However, we do need to establish what we will be using to measure growth.
- Board Member Renee Danielson is concerned about the educational gaps with the students. Unfortunately, we have maintained a higher percentage of students above the minimum proficiency level in the past and now have more students falling below the minimum proficiency level.
- Board Member Christina Brown found the rating shocking. How have other schools come back from low ratings? What should we communicate to parents about how this will be corrected?
- Board Member Bruce Forche asked for some clarification regarding the English Language Learners and that 10%. It seems that Charter Schools shouldn't be subject to the same rules as larger districts with bigger populations.
- CEO Jordan Krause is driving TCDS into a new era of education. We have spent a lot of time reimagining what school could be. It is hard for schools to venture into the unknown. We worked hard to create our mission and vision statements and they should not be compromised for a success metric.
- CIO Claudio Bravo mentioned that we may have missed the mark when it comes to practice learning, and we need to elaborate on that part of learning. Practice learning is where students will have test prep opportunities to engage in. Students have been working collaboratively on projects and the test is done independently. They are not able to rely on and collaborate with peers for the test. This is where course corrections can be made. Practice learning is student driven, personalized, purposeful, and guided by assessment. We'll implement assessments to see where learning is progressing. Practice learning will be guided by assessment but also by the educational gaps we have been talking about. There will be opportunity for them, to catch up. There are two opportunities for our 3<sup>rd</sup>-5<sup>th</sup> grader classrooms. Flex time is independent time that is flexible for teachers to provide anchor tasks for students but also opportunities for teachers to get in with students one-on-one. In middle school every student has learning block where they can work on skills that are necessary and concerned with literacy development. We are also using IXL to personalize their learning. Each student was given a diagnostic test and they can get on a personalized path through IXL.
- SEAL Team-Agi Post spoke on behalf of Denise Fiore and herself elaborating on the personalized practice during the student's flextime. Students will practice what they just learned but teachers will also include spiral review which is what students learned several months ago that they still need to practice. ST Math is being utilized in all Kinder-5<sup>th</sup> grade this year. Really Great Reading has been established in Pk-3<sup>rd</sup> grade and has been quite successful. Part of Denise Fiore and Shannon Tresvik's job as literacy specialists is not only to help the teachers and give them resources, but also to work individually with students who may need reading intervention. Mrs. Fiore has been through the dyslexia training and four other staff members are also being trained now to help students who are dyslexic or refusing to read.
- CEO Jordan Krause spoke about the new success metrics that we will be putting into place. We will be administering staff, parent, and student surveys twice a year in January and May. There will also be a survey given at the end of each Champion Showcase. We will reach out to previous TCDS students who have moved on to high school to get their opinion about their high school readiness. Jordan is also starting a podcast that will give communicate more information about PBL and the vision of TCDS academics to parents on a weekly basis. The podcast will also include more information about ST Math and IXL and parents helping their children with learning at home.

- Board Member Renee Danielson asked that some data be brought to a future board meeting regarding how other PBL school measure success.
- Board Member Josh Ruddick requested to see a formal action plan that the Board can refer back to including the discussion related to spiral learning and what our timeline is in relation to integrating the PBL framework and skills for taking tests.

## **DISCUSSION AND ACTION REGARDING STAFFING CHANGES AND MENTOR TEACHER RELATIONSHIP COMMUNICATIONS**

- TCDS Admin recently made some changes to our staff. For the middle school music elective, we chose to move Ms. Alie Anderson from the 5<sup>th</sup> grade assistant teacher position into middle school music. Ms. Alie comes with an extensive music background. We are still receiving resumes for our middle school science class and the 5<sup>th</sup> grade assistant teacher position. Currently we have some long-term subs in those positions. The changes were communicated to parents in a timely fashion and administrators were in each affected classroom at the start of each period to communicate the update with students and field any questions from them.
- Supervision of the mentor teachers is going well. Each mentor teacher has regular meetings with admin to give feedback and let admin know where they can use support.
- Board Member Bruce Forche mentioned a concern that he had brought up at the October 4<sup>th</sup> board meeting regarding some intimidating wording used in the PGP for staff members. Bruce met with Jordan Krause and this wording was updated.
- Board Member Josh Ruddick mentioned that the updated employee handbook is not on our website. The employee handbook is located on our staff shared drive for employees to see, but we will get it on the website as well.

## **ADMINISTRATION UPDATE**

### **CIO-Claudio Bravo**

- Claudio was happy to see many of the Board Members attend the Tuning Protocol. We are currently finalizing the details for the December 9<sup>th</sup> Champion Showcase. A big thank you to Board Member Josh Ruddick for providing a keynote speaker for the event. The showcase will include student work and how they engage in PBL.

### **CSA-Terra Maddock**

- Thank you to all the staff who come to the Board Meetings, we appreciate your dedication and support.

### **CFO-Lauren Mosgrove**

- The school is financially sound and there is nothing new to report.

## **ANNOUNCEMENTS**

- The Holiday Concert is December 1<sup>st</sup> from 6:00-7:00 PM.
- The Champion Showcase is December 9<sup>th</sup> from 4:30-6:30 PM.
- The next Board Meeting is December 13<sup>th</sup> at 5:00 PM via zoom.

Motion to adjourn to executive session at 7:50 PM.

Motion by Renee Danielson and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

Motion to come out of executive session at 8:20 PM.

Motion by Josh Ruddick and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

Motion to adjourn meeting.

Motion by Renee Danielson and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

Meeting adjourned at 8:21 PM

Dated this 14<sup>th</sup> day of November 2022

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Rachel Robertson