
**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
JULY 22, 2022**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Friday, July 22nd, 2022, at 10:00 AM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

Absent: None

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 10:02 AM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

CALL TO PUBLIC

- None

ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:

July 12th, 2022

Motion to approve the minutes of the School Board meeting for July 12th, 2022

Motioned by Bruce Forche and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

DISCUSSION AND ACTION TO ADD LAUREN MOSGROVE AS A CHARTER REPRESENTATIVE

Lauren Mosgrove

- Lauren let the Board Members know that anytime we make a change to our Governing Board we must make those changes with the Arizona State Charter Board. An official Charter Representative makes these changes. The Board must vote another Charter Representative in to take the place of Richard Cooper.

Motion to add Lauren Mosgrove as a Charter Representative.

Motioned by Bruce Forche and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

DISCUSSION AND ACTION TO ADD RACHEL ROBERTSON AS A CHARTER REPRESENTATIVE

Lauren Mosgrove

- Lauren let the Board Members know that anytime we make a change to our Governing Board we must make those changes with the Arizona State Charter Board. An official Charter Representative makes these changes. The Board must vote another Charter Representative in to take the place of Richard Cooper.

Motion to add Rachel Robertson as a Charter Representative.

Motioned by Renee Danielson and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

DISCUSSION AND ACTION TO REVIEW AND APPROVE THE EMPLOYEE HANDBOOK

Jordan Krause

- CEO, Jordan Krause sent the updated Employee Handbook to the Board Members prior to the meeting to review.
- Changes that were suggested are as follows:
 - All job descriptions should include the following statement as the first bullet point- “Support and advocacy for Tucson Country Day School’s Mission, Vision and Core Values through actions, words, and leading by example.” This will be included on page 55 for Teacher Responsibilities and in the Student/Parent Handbook regarding student conduct.
 - State what the CSA and CIO titles are abbreviated for, before continuing to use the acronym throughout the handbooks.

- Clear up how complaints are handled and who they are reported to.
- Add the following line under Staff and Student Dress Code “Staff and Students will wear Personal Protective equipment as recommended by Public Health Officials during a public health crisis as approved and required by the Governing Board.”

Motion to add the above language to the Dress Code section of the Employee Handbook.

Motioned by Christina Brown and seconded by Bruce Forche

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

- Add the following line under Athletics and Extracurricular Activities “Students may not be eligible for athletics or extra-curricular activities with a past due balance of greater than two weeks. For more information, please see the Student/Parent Handbook.” A link to the Student/Parent Handbook will be included.

Board Member Renee Danielson had to leave the meeting.

Motion to add the above language to the Athletics and Extra Curricular Activities section of the Employee Handbook.

Motioned by Josh Ruddick and seconded by Bruce Forche

Final Resolution: Motion Passed

Yes: Christina Brown, Bruce Forche, Josh Ruddick and Allan Stockellburg

- Claudio Bravo explained why we removed the PBL info from the handbook.
- The Board Members agreed that the job descriptions should be an appendix in the Employee Handbook.
- Various other grammar and spelling corrections.

Motion to approve the Employee Handbook with the above discussed changes.

Motioned by Bruce Forche and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Bruce Forche, Josh Ruddick and Allan Stockellburg

Motion to approve the Student/Parent Handbook with the above discussed changes including the dress code, the athletics and extra-Curricular activities and students upholding our Mission.

Motioned by Josh Ruddick and seconded by Bruce Forche

Final Resolution: Motion Passed

Yes: Christina Brown, Bruce Forche, Josh Ruddick and Allan Stockellburg

DISCUSSION AND ACTION REGARDING SCHOOL WIDE MITIGATION STRATEGIES

- Changes need to be made to the Mitigation Strategies to include the following:
 - Specific Athletic information to be removed.
 - Specific Extracurricular statement removed.
 - For facility rentals, we will remove outside vendor information and specific club list. Include under Facility Rentals, that renters of any school facilities will be required to follow Board approved mitigation strategies.
 - Assigned seating statement to be removed.
- TCDS will continue to follow Pima County Health guidelines.

Motion to approve the changes made to the mitigation strategies as listed above.

Motioned by Josh Ruddick and seconded by Christina Brown

Final Resolution: Motion Passed

Yes: Christina Brown, Bruce Forche, Josh Ruddick and Allan Stockellburg

ANNOUNCEMENTS

- Our next Board meeting will be held on Tuesday, August 9th, 5:00 PM via Zoom.
- New staff are starting on July 25th.
- Returning staff are starting on July 27th.
- Meet and greets are scheduled for August 1st and 2nd.
- The first day of school is August 4th with a red-carpet welcome.

Motion to adjourn meeting.

Motion by Bruce Forche and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Christina Brown, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Meeting adjourned at 12:44 PM

Dated this 22nd day of July 2022

The Governing Board of Tucson Country Day Charter School
Minutes taken by Board Secretary, Rachel Robertson