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**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD  
JULY 12, 2022**

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A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Saturday, July 12<sup>th</sup>, 2022, at 5:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Renee Danielson, Bruce Forche, and Allan Stockellburg

Absent: Josh Ruddick

Quorum present? Yes

**CALL TO ORDER**

The meeting was called to order at 5:05 PM by Allan Stockellburg

**The following matters were discussed, considered, and decided at the meeting:**

**CALL TO PUBLIC**

- None

**ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:**

**June 5<sup>th</sup>, 2022**

Motion to approve the minutes of the School Board meeting for June 25<sup>th</sup>, 2022

Motioned by Renee Danielson and seconded by Bruce Forche

Final Resolution: Motion Passed

Yes: Renee Danielson, Bruce Forche, and Allan Stockellburg

**DISCUSSION AND ACTION TO ADOPT THE PROPOSED BUDGET FOR THE 2023 FISCAL YEAR**

Lauren Mosgrove

- Lauren presented the adopted budget. It is the same as the proposed budget, no changes were made.

Motion to adopt the proposed budget for the 2023 fiscal year.

Motioned by Bruce Forche and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Renee Danielson, Bruce Forche, and Allan Stockellburg

### **DISCUSSION AND ACTION TO ELECT A NEW BOARD MEMBER TO FILL THE VACANT SEAT**

- Candidates
  - Jesse Morris
  - Christina Brown
- The elected board member will take their seat immediately following the vote and will finish Richard Cooper's three-year term ending June 30<sup>th</sup>, 2023. They will be up for re-election after that.
- Each candidate gave a three-minute presentation discussing their background and why they are qualified for the School Board position.
- Each candidate was then asked several questions by the current board members.
- The 1st vote for candidates was held. A unanimous vote was reached to appoint Ms. Christina Brown as a Board Member.
- A Yes vote was made by Renee Danielson, Bruce Forche and Allan Stockellburg.
- The board members extended their congratulations to Ms. Brown.
- A big thanks to our other applicant, Jesse Morris.

### **DISCUSSION AND ACTION TO APPROVE EMPLOYEE DAVE HUBBLE TO WORK FOR THE I.T. DEPARTMENT**

- The employee handbook Employment of Relatives Policy was amended in July of 2021 to read that "Supervision or direct line of supervision of a TCDS employed relative will only be permitted with board approval and conflict resolution strategies put in place by the administration such that the supervised employee has a feedback loop that does not contain their relative."
- Steve Hubble would like to employ his brother, Dave Hubble in I.T. Department. Steve Hubble is our I.T. Director and Dave Hubble would be our I.T. Specialist. This would result in Steve Hubble being the direct report for Dave Hubble. A solution was presented by Jordan Krause to have both Steve and Dave direct report to CEO Jordan Krause. Jordan would also serve as both employees growth coach.

Motion to approve employee Dave Hubble to work for the I.T. Department and report directly to CEO Jordan Krause.

Motioned by Bruce Forche and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, and Allan Stockellburg

## **DISCUSSION AND ACTION REGARDING PAST DUE CHAMPION CARE ACCOUNTS**

- Lauren Mosgrove provided Terra Maddock with detailed data for the past due Champion Care accounts from the 2021/2022 school year.
- After much discussion it was decided that a policy cannot be put into place yet. The Administration Team will need to call the individual families who will be attending TCDS for the 22/23 school year who still have a balance from the 21/22 school year. This will allow admin the opportunity to personalize a plan with these families set for their individual needs.
- The terms of registration on the Champion Care form for the 22/23 school year have been updated with a two-week past due notice.
- Delinquent accounts for students who are no longer attending TCDS will still get a weekly statement.
- Each week a delinquent account list will be printed and given to the Administration Team to look over and reach out to families who are behind.

## **ANNOUNCEMENTS**

- Our next Board meeting will tentatively be held on Friday, July 22<sup>nd</sup> at 10:00 AM via Zoom. Agenda items will be to approve the employee handbook and mitigation strategies.
- Bruce Forche mentioned that he was very pleased with today's meeting and welcomed Christina Brown.

Motion to adjourn meeting.

Motion by Bruce Forche and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Christina Brown, Renee Danielson, Bruce Forche, and Allan Stockellburg

Meeting adjourned at 6:55 PM

Dated this 25th day of June 2022  
The Governing Board of Tucson Country Day Charter School  
Minutes taken by Board Secretary, Rachel Robertson