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**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD  
MAY 26, 2022**

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A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Thursday, May 26<sup>th</sup>, 2022, at 10:30 AM at Tucson Country Day School 9239 E. Wrightstown Rd., Tucson, AZ 85715 and via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Absent: None

Quorum present? Yes

**CALL TO ORDER**

The meeting was called to order at 10:32 AM by Allan Stockellburg

**The following matters were discussed, considered, and decided at the meeting:**

**DISCUSSION AND ACTION TO ACCEPT THE RETIREMENT OF TCDS CEO AND GOVERNING BOARD MEMBER, RICHARD COOPER**

- Richard tendered his resignation on May 10<sup>th</sup>, 2022. His official last day of employment will be June 30<sup>th</sup>, 2022. With his resignation Richard asked for the following terms:
  - He would like to keep his office, his school cell phone and his TCDS email account.
  - He would like to obtain the title of Founder Emeritus. This title would mean that Richard is still connected to and supporting the school but resigning from the day-to-day operations of CEO.

Motion to accept the resignation of TCDS CEO and Governing Board Member, Richard Cooper.

Motioned by Bruce Forche and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

**DISCUSSION AND ACTION TO APPROVE THE REMOVAL OF RICHARD COOPER FROM THE TUCSON COUNTRY DAY SCHOOL BANK ACCOUNTS AT PACIFIC PREMIER BANK EFFECTIVE JULY 1, 2022**

- Richard Cooper is currently on the account at Pacific Premier Bank with Jordan Krause and Terra Maddock. He needs to be removed as the signatory. He will no longer be able to sign checks or authorize anything with the bank for that account.

Motion to approve the removal of Richard Cooper from the Tucson Country Day School bank account at Pacific Premier Bank, effective July 1, 2022.

Motioned by Bruce Forche and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

**DISCUSSION AND ACTION TO REPLACE THE CEO POSITION**

- Richard suggested that the next leader of our school be Jordan Krause.
- The Board members discussed why Jordan would be a great leader, but also why it was not necessary to rush into appointing anyone the next CEO. The administrative team and the Board need to clearly articulate the roles and responsibilities of staff at TCDS including the CEO. We will not be recruiting for the CEO position.

Motion to appoint Jordan Krause as the TCDS CEO, effective July 1<sup>st</sup>, 2022.

Motioned by Bruce Forche and seconded by Richard Cooper

- Jordan spoke about why he felt he was right for the CEO position and why he is ready to take on this new role. Jordan previously sent the Board Members a potential new Organizational Chart for next school year that includes a three-person administration.
- The Board members discussed the potential org chart and agreed it would be best to discuss more in depth at the retreat.

Amended motion to appoint Jordan Krause as next CEO of Tucson Country Day School effective July 1st, 2022, contingent on the Organizational Chart approval and administrative level descriptions at the annual board meeting on June 25<sup>th</sup>, 2022.

Motioned by Bruce Forche and seconded by Richard Cooper

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

### **DISCUSSION AND ACTION TO REPLACE THE GOVERNING BOARD MEMBER POSITION**

- The board member discussed how it would be best to search for a new Governing Board Member. They agreed that staff members of Tucson Country Day School should not be eligible to apply for the position. The new member would be appointed to a two-year term, taking over Richard's three-year term.

Motion to create a public announcement to search for a new Governing Board Member and start collecting resumes for review at the annual meeting on June 25<sup>th</sup>, 2022.

Motioned by Allan Stockellburg and seconded by Richard Cooper

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

### **ANNOUNCEMENTS**

- Board dinner on June 24<sup>th</sup> will be at the Stockellburg residence.
- The annual board meeting will be on June 25<sup>th</sup>, from 9:00 AM-5:00 PM on campus.
- Congratulations to Jordan as the new CEO from the entire Board. Thank you, Richard, for all you have taught us over the last 30 years.

Motion to adjourn meeting.

Motion by Renee Danielson and seconded by Richard Cooper

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Meeting adjourned at 12:03 PM

Dated this 26th day of May 2022

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Rachel Robertson