
**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
MAY 10, 2022**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, May 10th, 2022, at 5:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Absent: None

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 5:00 PM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

CALL TO PUBLIC

- None

ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:

April 12th, 2022

Motion to approve the minutes of the School Board meeting for April 12th, 2022.

Motioned by Renee Danielson and seconded by Richard Cooper

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

DISCUSSION AND ACTION TO RETAIN BOARD MEMBER ALLAN STOCKELLBURG FOR AN ADDITIONAL THREE-YEAR TERM

Motion to retain Board Member Allan Stockellburg for an additional three-year term.

Motioned by Bruce Forche and seconded by Richard Cooper

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

ADMINISTRATION UPDATE

Jordan Krause AND Terra Maddock

- Transportation Update: Unfortunately, our purchase of a pre-owned bus through Arizona Bus Center fell through due to miscommunication on their part. We are currently looking for another pre-owned bus to purchase through the same company. Staff driver training will be coordinated this summer.
- Campus projects for the 2022/2023 school year will include the following:
 - Expanding the Library at an approximate cost of \$20,000. The library will be funded by our Jim Click raffle ticket sales and tax credit donations. The expansion will start on June 1st and will take approximately 10 days.
 - Roof work on the admin, 100, 200, 300 buildings and the art studio at an approximate cost of \$18,000. The roof work will start in early July.
 - New artificial turf will be installed around our two pools the week of May 23rd, 2022.
 - Rock and plants will be installed around the activity center and the pool area in July.
 - Over the next few years, less urgent projects include:
 - Less urgent roof repairs
 - Earth Works check dams along the access road
 - New activity center flooring
 - A shade structure over the blue playground and pool waiting area
 - New paint on all buildings
 - New pavement on the access road and lower basketball courts
 - Stacey Love has been looking into enclosing the kitchen area using federal dollars that must be spent soon. Stacey has been getting bids, while Lauren investigates how we can spend the money.
- We have seven open positions for the 2022/2023 school year, most of which we are already close to filling. Some staff have shifted into different roles on campus, some are retiring or moving.
- Camp Adventure has one spot left available for summer 2022. We are excited to be at capacity. Our current school enrollment for the 2022/2023 school year is 511

students. Kinder and 1st grade have waiting lists. At the beginning of the 2021/2022 school year, we had 552 students. At the beginning of the 2020/2021 school year, we had 593 students. At the beginning of the 2019/2020 school year, we had 648 students.

- Our enrollment maximums per grade levels are as follows:
 - Kinder-18
 - 1st Grade-20
 - 2nd-5th Grade-24
 - Middle School-26
- The Board Members requested that Ms. Nicky send them enrollment numbers and available spots.
- Upcoming Events are as follows:
 - Champion Showcase-May 20th 5:00-6:30 PM
 - 8th Grade Promotion-May 26th 9:00-10:00AM
- The Board Members requested that Lauren send them a delinquent account total for all past due accounts.

CHIEF FINANCIAL OFFICER UPDATE

Lauren Mosgrove

- As of April 30th, 2022, our net income is over \$300,000. Lauren estimates that our net income will be around \$200,000 at the end of the year.
- Program net income from July 1st are as follows:
 - Champion Care-\$51,000
 - Lil Champs Program-\$62,000
 - Dress Down Days-\$16,000
 - Student Store-\$12,000
- Camp Adventure and the Lil Champs programs are both full for the summer. With many campers on the waitlist. We did not need to pay for any advertising for our camps this year. Many of the campers are not current TCDS students and we are hopeful that some will choose to enroll for the upcoming school year.
- We have currently sold \$1,300 worth of Jim Click tickets that will go towards the library expansion. We'll continue to sell tickets until December, and we hope to meet our goal of \$20,00 for that project.
- During our last pre-COVID year, we received \$190,000 in federal funding. This school year we have received almost \$800,000 and by the end of this fiscal year, we will have received around \$900,000. Due to receiving over \$750,000 we are subject to a federal audit. This audit will be performed by our auditor, Henry Fortino, at a cost of \$50,000.

- TCDS applied for the Dyslexia Designee grant, which is a \$5,000 grant that can be used to pay for dyslexia training and a one-time stipend for two staff members so they can train other staff. We have designated Wanda McDonnell and Shannon Tresvik as the recipients of this grant and are currently waiting to hear if our application has been approved.
- TCDS also applied for the 100 Days of In-Person Education Grant of \$73,000, to be used for one-time payments to instructional staff. We are currently waiting to hear if our application has been approved.
- The State has not yet passed a budget for next school year, so we don't know what next year's state funding per student will be. We are continuing to plan based on the information that we have at this time.

DISCUSSION TO SET DATES AND AGENDA ITEMS FOR ANNUAL MEETING

- Jordan Krause suggested that we meet on campus for the annual meeting.
- The board members discussed several items they'd like to hear about at the annual meeting.
- Board dinner on Friday, June 24th potentially at The Canyon's Crown Restaurant. Full day annual meeting on Saturday, June 25th on campus.

ANNOUNCEMENTS

- Bruce thanked Nicky, Richard and the staff for welcoming a colleague of his, Peter. He especially thanked Nicky for a heartfelt conversation she had with Peter.
- Terra thanked Nicky for being at the meeting, and her help with all of the fundraising on campus.

Motion to adjourn to executive session at 6:38 PM.

Motion by Allan Stockellburg and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Motion to come out of executive session at 7:19 PM.

Motion by Renee Danielson and seconded by Bruce Forche

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Motion to adjourn meeting.

Motion by Josh Ruddick and seconded by Richard Cooper

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Meeting adjourned at 7:20 PM

Dated this 10th day of May 2022

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Rachel Robertson