
**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
APRIL 12, 2022**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, April 12th, 2022, at 5:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Absent: None

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 5:03 PM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

CALL TO PUBLIC

- None

ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:

March 8th, 2022

Motion to approve the minutes of the School Board meeting for March 8th, 2022.

Motioned by Josh Ruddick and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

March 10th, 2022

Motion to approve the minutes of the School Board meeting for March 10th, 2022.

Motioned by Renee Danielson and seconded by Bruce Forche

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

ADMINISTRATION UPDATE

Jordan Krause AND Terra Maddock

- A Project Based Learning Presentation was made by Middle School teachers, Edward Dooley, Karen Parks, and Maude Schaede. Their 6th and 7th grade students have been tasked with a composting project. They wanted to make something that impacted the school community and there seems to be a problem on campus with food waste. The students will ultimately build a scaled model of a compost bin that will be presented at our last Champion Showcase. Standards and skills were provided. The students will research, and a writing component will be done as well. The six traits of writing will be used.
- We are in the middle of Arizona's Academic Standards Assessment (AASA). 3rd-8th grade students are testing in ELA and Math. 5th and 8th grade students are also testing in science. Operationally this process has been smooth.
- We are finalizing the purchase of a bus. It is a 2007 HDX rear engine bus with 159,000 miles. It is an 84-passenger bus from Scottsdale Unified School District. We are paying \$16,833 for delivery and total purchase of the bus. Delivery will happen sometime in the next two weeks. Our next step is to coordinate staff drivers and training.
- Campus projects for the 2022/2023 school year will include the following:
 - Roof work on the admin, 200, and 300 buildings at an approximate cost of \$7,000.
 - Expanding the Library at an approximate cost of \$20,000. The library will be funded by our Jim Click raffle ticket sales and tax credit donations.
 - Potentially building a self-contained learning space onto the Resource building.
- Our virtual tour is almost complete and should be posted on our website in the next couple of weeks.
- The 2022/2023 staffing survey went out to all staff inquiring about their plans for next school year. A custodial/maintenance survey went out as well. The data received from the custodial survey was sent to the board members. We will want four maintenance workers on staff next school year.
- Upcoming Events are as follows:
 - Jim Click "Library Expansion" Fundraiser is ongoing this year.

- Talent Show-April 22nd 6:00-8:00 PM
- Champion Showcase-May 20th time TBD
- 8th Grade Promotion-May 26th time in the morning
- The Leadership Team met on Saturday to begin the process of evaluating our school-wide systems including:
 - Organization Chart-creating more manageable “direct report” numbers.
 - Professional Growth Plan-simplifying and connecting to daily responsibilities as well as long-term pursuits.
- 2nd and 3rd grade teaching teams have been taking time to observe the 4th and 5th grade open classroom concept. The last two will observe this Thursday. Once all teachers have had observation time and some reflection has happened, we will decide which classes to expand to open concept next schoolyear. Every teacher will be given the opportunity to share their feedback on open concept classrooms anonymously and/or in discussion. Kinder and 1st grade teachers will observe 4th and 5th grade classrooms in May.

CHIEF FINANCIAL OFFICER UPDATE

Lauren Mosgrove

- As of March 31st, 2022, our net income is \$184,000. Lauren estimates that our net income will be over \$200,000 at the end of the year.
- Program net income from July 1st are as follows:
 - Champion Care-\$38,000
 - Lil Champs Program-\$33,000
 - Dress Down Days-\$15,000
 - Student Store-\$11,000
- Our ESSER III grant application was approved. We have received \$120,000 so far. We’ll receive approximately \$167,000 total this year. These funds are being used for salaries of our SEAL Team as well as ST Math and IXL subscriptions.
- We have received about \$206,000 of our ESSER II grant money so far this year. We will be rolling over about \$112,000 of these monies to next school year. This grant is mainly bring used for our I.T. department.
- We’ve also received \$69,330.87 in donations for the Champion bus. Since the total cost of the bus will only be around \$20,000, we will have \$49,000 left to purchase a van. The rest of these monies are restricted.
- The payment from the insurance company came in for the claim for the vandalism. We received a total of \$25,444.48. Since we have received more than we need for the bus and a van, we can use this for the library expansion. We have

- also received \$16,474.35 in tax credit donations that will go towards the library expansion.
- A new federal grant just opened that we are applying for. The grant funds are available to schools that meet the following criteria:
 - Provided at least 100 in-person, teacher-led instructional days out of the 180 instructional days in the 2020/2021 school year
 - Do not require masks
 - Have a mitigation plan posted on their website
 - Have a written Learning Remediation Plan
 - If our application is approved, we could be reimbursed up to \$73,000. We are creating a plan to utilize these funds for teacher premium pay for this year to include teachers, assistant teachers, paraprofessionals, speech and counseling staff and the SEAL Team. The application deadline was May 6th, and we will not know about approval until sometime after that date.
 - TCDS will be applying for a Dyslexia Designee Grant that opens on April 18th. The grant would provide funds for teachers to receive training in reading instruction, how to intensify instruction and support learners with reading struggles including dyslexia. We can apply for up to two Kinder-3rd grade teachers to receive the grant and is awarded on a first come first served basis.
 - As we near the end of this budget year, Lauren's focus is on preparing next year's budget including roof expenses and the library expansion.

LIL' CHAMPS UPDATE

Wanda McDonnell

- Wanda has been continuing the Quality First assessment. She has met with the site coach and site surveyor and had the initial evaluation with the site surveyor. The classroom assessor came right before spring break. So far, the process is going well.
- The Lil' Champs program has received four months of grant funds at \$10,000 per month. Expenses so far have included some smaller consumable items such as batteries and air purifiers. The big-ticket item purchased so far is a large storage building. Wanda replaced the artificial turf in the Lil' Champs area and installed that same turf in the back playground area. Tree removal was done to help with flooding problems in the future. Wanda is currently looking into shade structures.

REVIEW AND ADOPT REVISED FY2022 BUDGET

Lauren Mosgrove

- We estimated our enrollment for the 2021/2022 school year at one student over what we actually have registered. We must revise the budget and re-submit to the state. The board needs to approve the revision before we are able to send it to the state.

Motion to adopt the revised FY2022 budget.

Motioned by Josh Ruddick and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

DISCUSSION AND ACTION REGARDING SCHOOL-WIDE MITIGATION POLICIES

No discussion was necessary

ANNOUNCEMENTS

- The next school board meeting will be Tuesday, May 10th at 5:00 PM via Zoom.
- Board President Allan Stockellburg expressed his interest in continuing as a board member for another three-year term.
- Possibly retreat dates, later in June 6/23, 6/24, 6/25
- Budget meeting held sometime between 7/7-7/12
- Krista Young is figuring out dates for the check dams and to get earth works going.

Motion to adjourn meeting.

Motion by Renee Danielson and seconded by Richard Cooper

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Meeting adjourned at 6:49 PM

Dated this 12th day of April 2022

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Rachel Robertson