
**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
MARCH 8, 2022**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, March 8th, 2022, at 5:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Absent: None

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 5:00 PM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

CALL TO PUBLIC

- Joel McDermott spoke regarding no longer requiring masks, and just recommending them.
- Thomas Barrett was scheduled to speak but did not show up to the meeting.
- In addition, there was one teacher and three parents that did not request to speak but did state their opinion that the mask mandate should be removed and wanted their opinions known.

ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:

February 8th, 2022

Motion to approve the minutes of the School Board meeting for February 8th, 2022.

Motioned by Josh Ruddick and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

ADMINISTRATION UPDATE

Jordan Krause AND Terra Maddock

- TCDS started Arizona's Academic Standards Assessment (AASA) this week with 3rd-8th grade students taking the Stand-Alone Writing Field Test. This test will not be scored for the students but allowed our I.T. Department to iron out the kinks with testing on campus this year. It helped prepare us for ELA, Math and Science testing that will begin in April. A schedule will be out soon for testing days.
- The TCDS Champion Bus Tax Credit initiative has raised approximately \$84,000 for a school bus. We are currently in search of a bus and a 15-passenger van to purchase. Currently we are renting vans for field trips and sports. Parent volunteers have been helping to transport students for sports.
- Kinder-3rd grade teaching teams will be taking time to observe the 4th and 5th grade open classroom concept in March and April. After these observations and some reflection has happened, we will decide which classes to expand to open concept next school year. Every teacher will be given the opportunity to share their feedback on open concept classrooms anonymously and/or in discussion.
- Staffing surveys will go out to all staff after spring break regarding position interests for the 2022/2023 school year. Ms. Jacque (4th grade) and Ms. Riley (3rd grade) have moved out of state and have been replaced by Ms. Arvizu and Ms. Moscoso.
- Our new Media Coordinator, Jace Soliday, started this week. Jace is a current Champion Care employee who works as needed for us as well as a graphic designer with Speedway Signs. Jace will be working a couple of hours a day to help leverage our media presence on Facebook, Instagram, TikTok, etc. He will use a drone to create a virtual tour and enhance our website with videos and photos.
- Admin has decided to hire a second evening custodian/maintenance staff for the 22/23 school year.
- The Jim Click "Library Expansion" fundraiser will launch the week of April 28th.
- The Spring Fling is Saturday, March 26th from 12:00-3:00 PM.
- We are holding a Talent Show on April 22nd from 6:30-8:00 PM coordinated by or Champion Care staff.
- Our final Champion Showcase will be on Friday, May 20th, with the time to be determined.
- 8th Grade Promotion is scheduled for Thursday, May 26th in the morning.

- Project Based Learning Update – This year has been dedicated to understanding, exploring and discovering. Some teachers have designed new projects, and some are using ready-made projects. The 2022/2023 school year will be dedicated to refining, designing and nurturing Project Based Learning. Our mentor teachers will help to decide what we should expect from teachers with PBL.
- For the 2022/2023 school year we will be pursuing the theme “Customer Service is Everyone’s Business”. Our Mentor and Leadership Teams will be creating “Service Standards”. These will be simple statements that articulate what standards we should adhere to. Good customer service is key.
- Our new media coordinator will tell the TCDS story and help prospective parents understand PBL through mini documentaries that we will share on our website and ClassDojo. We currently have PBL videos from other school on our website.

CHIEF FINANCIAL OFFICER UPDATE

Lauren Mosgrove

- Our budget versus actual report was sent to each board member showing July 1st, 2021 to February 28th, 2022. Lauren went over specific numbers with the board members.
- Our ESSER 3 application is still in the approval process.
- Program net income from July 1st are as follows:
 - Champion Care-\$30,000
 - Lil Champs Program-\$33,000
 - Dress Down Days-\$15,000
 - Student Store-\$10,000
- We’ve also received \$68,500 in donations for the Champion bus and \$14,515 in tax credit donations towards the general fund. If we choose to use all of these funds for a bus, we will have \$83,000 towards it. Lauren has included these amounts in our budget for this year as well as \$84,000 for the purchase. We have not currently heard from our insurance company regarding how much we will receive from our claim on the destroyed vans.
- We started the school year with an average daily membership (ADM) of 524 students. As of our 100th day our actual ADM decreased to 514 for our funding. Our budget that was sent to the state showed an ADM of 516 students. Since we have fallen below the submitted number, we are required to submit a revised budget to the state by May 15th, 2022. Lauren will have the revised budget prepared and ready for board approval by the April school board meeting.
- TCDS has had a major decrease in ADM since the pandemic. This translates to a funding decrease. We have made up for it a bit with COVID ESSER 1 and

ESSER 2 funds this year. We need to plan for a permanent decrease in ADM and the funding loss that will include as we plan for the future. The legislature has not approved a budget for next year so we don't know what state funding amounts will be yet.

- Past due accounts continue to be a problem for our Champion Care program. Jordan is meeting with Terra and Richard to discuss this further. The board requested further info from administration about how this will be handled to present at the next board meeting.
- Lauren spoke about the Governor's latest award of COVID monies. The newest money is for a program called AZ On Track. It's funds for schools to provide free summer academic programs. However, due to all the requirements this program would not be feasible for TCDS.

DISCUSSION AND ACTION TO SET ANNUAL AND BUDGET MEETING DATES FOR MAY AND JUNE

- The board discussed everyone's availability and decided it would be best to push the annual meeting to a further date this year. After we have testing data and info regarding how PBL will look for the 2022/2023 school year.
- The meeting date for the budget will tentatively be set for June 23rd, 24th or 25th. With the meeting to then adopt the budget tentatively scheduled for some time between July 7th and July 12th.

DISCUSSION AND ACTION REGARDING BOARD/TEACHER/STAFF COMMUNICATION

- The board wondered if there is a protocol for sending out information about Professional Development to teachers. The board has also received emails from teachers and staff regarding policy decisions. The board members agree that no one should ever feel discouraged about contacting the board. Their "email door" is always open.
- Mr. Krause assured the board that it is alright to continue sending PD opportunities to teachers directly. Long-term PD opportunities can be forwarded to Mr. Krause.

DISCUSSION AND ACTION REGARDING SCHOOL-WIDE MITIGATION POLICIES SPECIFICALLY THE MASK MANDATE

- The Board Members discussed the mask policy at length. Comments that were presented are as follows:

- What big districts like TUSD are currently handling their mask policy.
- Following CDC and PCH guidelines and data.
- The state is currently at a medium transmission rate.
- Keeping our other mitigation strategies in place.
- Masks may be reconsidered in the future.
- Changes need to be made to the mitigation policy and approved by the board on March 10th, 2022.

Motion to make mask wearing optional for staff, students, and visitors as of March 21st, 2022. Tucson Country Day School will continue to encourage those who choose to wear a mask to do so and will enforce our prohibition of disrespectful behavior toward anyone based upon their choice of whether or not to wear a mask.

Motioned by Bruce Forche and seconded by Richard Cooper

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

ANNOUNCEMENTS

- Board President Allan Stockellburg mentioned that his term is up on June 30th, 2022. He will let the Board know of his interest in continuing as a board member at the meeting on April 12th, 2022.

Motion to adjourn meeting.

Motion by Josh Ruddick and seconded by Renee Danielson

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Meeting adjourned at 7:10 PM

Dated this 8th day of March 2022

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Rachel Robertson