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**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD  
FEBRUARY 8, 2022**

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A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, February 8<sup>th</sup>, 2022, at 5:00 PM via Zoom.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Absent: None

Quorum present? Yes

**CALL TO ORDER**

The meeting was called to order at 5:01 PM by Allan Stockellburg

**The following matters were discussed, considered, and decided at the meeting:**

**CALL TO PUBLIC**

- None

**ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:**

**January 11th, 2022**

Motion to approve the minutes of the School Board meeting for January 11<sup>th</sup>, 2022.

Motioned by Renee Danielson and seconded by Richard Cooper

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

**ADMINISTRATION UPDATE**

Jordan Krause AND Terra Maddock

- TCDS was vandalized on Saturday, January 22<sup>nd</sup>. A case has been opened with the Tucson Police Department. The case is still under investigation. Local companies have donated a freezer, pots and plants and our Go Fund Me has raised \$11,465 for vehicle replacement.
- The TCDS Champion Bus Tax Credit initiative has raised approximately \$19,000 for a school bus. The plan is to add the tax credit monies and the donations received through the Go Fund Me together for a bus. Our goal is to own one bus and two 15-passenger vans.
- Mr. Krause presented the article “Teaching Must Get More Flexible” which can be found at the following link: [https://www.edsurge.com/news/2022-01-10-teaching-must-get-more-flexible-before-it-falls-apart?utm\\_medium=email&\\_hsmi=202526523&\\_hsenc=p2ANqtz--n3VhSfKxX66ImY4-J703ZwyEjDQqiXtC9SdRkNry16oY3GXnUJu8mpS\\_JY3PYzvf\\_9mN8yg49NL54yC1NDuo8M0KJw&utm\\_content=202526523&utm\\_source=hs\\_email&fbclid=IwAR0C1O1XikaKKm6LO3iaAwqezwROL\\_PDzo620K9xRXBxuXuAV-4C9Cc2AFo](https://www.edsurge.com/news/2022-01-10-teaching-must-get-more-flexible-before-it-falls-apart?utm_medium=email&_hsmi=202526523&_hsenc=p2ANqtz--n3VhSfKxX66ImY4-J703ZwyEjDQqiXtC9SdRkNry16oY3GXnUJu8mpS_JY3PYzvf_9mN8yg49NL54yC1NDuo8M0KJw&utm_content=202526523&utm_source=hs_email&fbclid=IwAR0C1O1XikaKKm6LO3iaAwqezwROL_PDzo620K9xRXBxuXuAV-4C9Cc2AFo)
- Our open classroom concept with 4<sup>th</sup> and 5<sup>th</sup> grade has presented more flexible workspaces as we move away from a fixed environment. 4<sup>th</sup> and 5<sup>th</sup> grade has piloted this open classroom concept this school year. Next year 2<sup>nd</sup> and 3<sup>rd</sup> grade will be prepped for this model. Kindergarten and 1<sup>st</sup> grade will follow the year after that.
- Our new 5<sup>th</sup> grade Mentor Teacher, Mr. Claudio Bravo, spoke to the development of the open classroom concept/collaborative teaching model:
  - Mr. Bravo has been at TCDS for one month. In that time, he has discovered that this model is not perfect yet, but there is a lot of room for growth based on the structure and schedule. Speaking for the 5<sup>th</sup> grade team, they are very excited about the progress and continued potential. Schedules and transitions will need to be refined.
  - If you walked into the open concept 5<sup>th</sup> grade classroom today, you would see students working in small groups or individually on anchor tasks. Teachers sitting with small groups facilitating lessons. Students choose where they learn best, this could be inside or outside.
  - Weekly meetings are occurring between the 4<sup>th</sup> and 5<sup>th</sup> grade teams to discuss what they should keep doing, stop doing and start doing.
- Mrs. Erika Johnson, one of our kindergarten teachers, presented an example of PBL in kindergarten.
  - Students have been asked the driving question of “How does weather affect students and what they need to wear?”

- Kinder students are not able to do traditional research on their own. Instead, research is done as a group.
- Students should take away how the weather affects them through the year. They will be able to make a weather forecast and learn what reporters talk about and the information they give. They will learn how weather relates to the seasons, the basics of chart making, categorizing, how to describe different weather and different kinds of storms.
- Admin will be scheduling “Parent Information Nights” in March, April and May for current and prospective families that will outline the open classroom concept and collaborative teaching model for Kinder-5<sup>th</sup> grade and PBL for Kinder-8<sup>th</sup> grade.
- Arizona’s Academic Standards Assessment (AASA) is the new name for state testing. All 3<sup>rd</sup>-8<sup>th</sup> grade students will be assessed in ELA and math standards in the month of April. A new oral reading fluency component is being piloted this year for 3<sup>rd</sup> grade only. Scores will not count this school year, next year they will be. There will also be a pilot writing test for all 3<sup>rd</sup>-8<sup>th</sup> grade students. This test will also not be counted this year. Our IT staff is working hard to prep all our technology. The plan is to use only school computers for testing instead of students using their personal devices. This will keep testing smooth and more controlled.
- Professional Development “Tuning Protocol” began last week and will continue each Wednesday. During the tuning protocol a grade level presents a 45-minute PBL unit to 10 staff members for their feedback.
- Throughout the spring, we will have some SEAL Team led PD sessions.
- Camp Adventure will be held this summer from June 6<sup>th</sup>-July 15<sup>th</sup>. There will be a maximum capacity of 160 campers each week. Registration will begin mid-April for TCDS students, and a few weeks after that for non-TCDS students.

## **CHIEF FINANCIAL OFFICER UPDATE**

Lauren Mosgrove

- Our budget versus actual report was sent to each board member showing July 1<sup>st</sup>, 2021 to January 31<sup>st</sup>, 2022. Lauren went over specific numbers with the board members.
- Our ESSER 2 application has been approved. Most of this money will be spent on technology.
- We were recently approved for an additional \$23,000 in COVID money for special education. This money will be used for iPads, a MacBook, an interactive display, crisis prevention training, supplies for sensory rooms and speech and occupational therapy.

- Our Lil Champs program has received \$20,000 from their awarded grant so far. Ms. Wanda has ordered a Tuff Shed to be installed on February 25<sup>th</sup>.
- Program net income from July 1<sup>st</sup> are as follows:
  - Champion Care-\$38,000
  - Lil Champs Program-\$31,000
  - Dress Down Days-\$14,500
  - Student Store-\$9,800

**DISCUSSION AND ACTION TO REVIEW AND APPROVE CHANGE TO PROGRAM 200 ACTUAL (TOTAL ALL DISABILITY CLASSIFICATIONS) ON PAGE 8 OF FISCAL YEAR 2020 AFR**

Lauren Mosgrove

- We are requesting changes to our AFR for the 2020 fiscal year. The changes are as follows:
  - FY2020 AFR
  - Page 8
  - Special Education Programs by Type
  - Lines 1 and 8
  - The amount previously reported for Program 200 Actual in both lines was \$544,396. The corrected amount is \$435,594.
- At the recommendation of Exceptional Student Services, the figures for the year should only include M&O expenses and should match the amounts reported on Page 2 Line 28 Actual of the AFR. Including additional expenses affects IDEA maintenance of effort compliance.

Motion to approve the change to Program 200 actual on page 8 of fiscal year 2020 AFR.

Motioned by Renee Danielson and seconded by Richard Cooper

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

**DISCUSSION AND ACTION TO REVIEW AND APPROVE CHANGE TO PROGRAM 200 ACTUAL (TOTAL ALL DISABILITY CLASSIFICATIONS) ON PAGE 8 OF FISCAL YEAR 2021 AFR**

Lauren Mosgrove

- We are requesting changes to our AFR for the 2021 fiscal year. The changes are as follows:
  - FY2021 AFR
  - Page 8

- Special Education Programs by Type
- Lines 1 and 8
- The amount previously reported for Program 200 Actual in both lines was \$564,869. The corrected amount is \$452,339.
- At the recommendation of Exceptional Student Services, the figures for the year should only include M&O expenses and should match the amounts reported on Page 2 Line 28 Actual of the AFR. Including additional expenses affects IDEA maintenance of effort compliance.

Motion to approve the change to Program 200 actual on page 8 of fiscal year 2021 AFR.

Motioned by Renee Danielson and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick and Allan Stockellburg

## **DISCUSSION AND ACTION REGARDING SCHOOL-WIDE MITIGATION POLICIES**

- Update for on-site testing. We received our certification to administer tests on-site. We will need to get a stockpile of tests and staff training before we can start.
- Students are still doing well with masks indoors. They need the occasional reminders and guidance.

## **ANNOUNCEMENTS**

- Our next board meeting is Tuesday, March 8<sup>th</sup> at 5:00 PM via Zoom.
- The board will need to discuss retreat dates at the next meeting.

Motion to adjourn meeting.

Motion by Renee Danielson and seconded by Josh Ruddick

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Josh Ruddick, and Allan Stockellburg

Meeting adjourned at 6:49 PM

Dated this 8th day of February 2022

The Governing Board of Tucson Country Day Charter School  
Minutes taken by Board Secretary, Rachel Robertson