
**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
MARCH 9, 2021**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, March 9th, 2021 at 5:00 PM through a public ZOOM meeting.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Richard Cooper, Renee Danielson, Bruce Forche, and Allan Stockellburg

Absent: Don Lawhead

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 5:03 PM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

CALL TO PUBLIC

- None

ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:

February 9, 2021

Motion to approve the minutes of the School Board meeting for February 9th, 2021.

Motion by Bruce Forche and seconded by Richard Cooper.

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, and Allan Stockellburg

ADMINISTRATIVE UPDATE

Jordan Krause

- All staff who have chosen to receive the COVID-19 vaccination have had at least their first dose. Most have received their second dose. We have had zero COVID-19 cases with students or staff since mid-January.
- Enrollment has increased by 42 students for the 2021/2022 school year. We went from 484 to 526 since our last board meeting in February.
- 36 students in Kinder-8th grade will be returning to on-campus learning for the 4th quarter. We are adding a Kinder/1st grade combo and a 2nd/3rd grade combo class. We have been able to accommodate all families that have asked to come back on campus.

- AzM2 testing for 3rd-8th grade students will be held from April 13th-May 14th, 2021. Remote students must come on campus to take their tests. Parents do have the choice to opt their student out of testing this year. We are currently getting computers ready for testing. Science testing will be held for all 5th and 8th grade students.
- We are in the process of planning for an on-campus 8th grade promotion. Promotion will take place on Thursday, May 27th, 2021. All School Board members are asked to attend the promotion if able.
- Jordan will be doing a presentation of the TCDS Growth Plan on March 31st at 2:30. The presentation will be guided by the Leadership and Vision Teams.
 - Individuals First
 - Systems that fir the individual vs. individuals needing to fit the system
 - Systems that align with the Core Values, and Mission and Vision statements.
 - Project Based Learning
 - Three phases of implementation over a three-year period
 - Rigor/Relevance
 - Collaborative Teaching Model
 - Staff collaboration by design
- Camp Adventure is back. Camp will be held from June 7th-July 16th, 2021. Registration paperwork is currently being created. Camp will only be a 6-week program this year as we would like a couple of weeks to prepare for the 2021/2022 school year.
- A big shout out to our Champion Staff. The team has been phenomenal this year. Staff has pitched in to help all over campus and it has been wonderful to see play out. A big shout out to Terra Maddock who has been an amazing team player all year. Terra has been the main face on campus. Thank you!!

CHIEF OPERATIONS OFFICER UPDATE

Lauren Mosgrove

- Our average daily membership which is calculated over the first 100 days of school, has decreased by 74 students or 12%. This has caused a decrease of \$341,000 in funding. The state of Arizona has saved millions in education expenses due to the decreases in enrollment. Fortunately, we have received monies from our Federal government including the Enrollment Stabilization Grant, the ESSER 1 Grant and from the Cares Act.
- We switched from the NSLP to the Summer Food Service program. The ratio of reimbursement is higher.
- We have had a decrease in local revenue from our Lil' Champs, Extended Care and Summer Camp.

DISCUSSION AND ACTION TO REVIEW AND APPROVE THE FY 2020/2021 REVISED BUDGET

Lauren Mosgrove

- The State of Arizona requires us to submit a revised budget with new estimated revenues based on new enrollment numbers, based on actual 100th day average daily membership.
- The revised budget was discussed at length.

Motion to approve the FY 2020/2021 revised budget.

Motion by Renee Danielson and seconded by Richard Cooper.

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, and Allan Stockellburg

I.T. PRESENTATION

Phil Hamlin

Bring Your Own Device (BYOD)/1-to-1 Initiative

Transition from managing school-owned Chromebook Computers-on-Wheels (COWs) to BYOD. Transition from the low use of computer resources to fulltime, online, remote-capable computer-based education model.

- In July 2020, the Administration decided to implement a “Bring Your Own Device.” (BYOD) initiative. Administration also added a 1-to-1 requirement, i.e., each student would have their own device.
- The announcement encouraged the use of a Chromebook (CB) as the device of choice. Other types of devices, such as Windows or Mac computers were described as acceptable.
- The Administration put the School’s “fleet” of school-owned Chromebooks (CBs) up for sale to the families of enrolled students. About 200 CBs were sold after a thorough inventory and status check were completed.
- The School’s fleet consisted of four models of Chromebooks, the oldest purchased in September 2015.
- Most of the CBs were sold to families. A group of Chromebooks was put into a pool for rental or loan purchases. A group of old model IBM ThinkPad CBs were purchased and added to the rental/loan pool.
- The start of the school year in August presented a big need for immediate instructions for families and staff to use BYOD devices for classroom instruction on a remote basis. The expectations for use started low to not frustrate or confuse families.
- Over the first two weeks the expectations increased, such that by the end of the time-period the majority of families were able to use Zoom and the Google Suite of products, like Classroom and Gmail.
- The number of requests for support was significant in the beginning and required a lot of staff hours from the Technology teacher, IT Specialist, and the IT Team. It took about six to eight weeks to see the request number decrease.
- Current situation:
 - About 400 family-owned and school provided devices with about 300 being CBs.

- About 150 students with unidentified devices, including Windows PCs, Apple laptops, Apple iPads/iPhones, and Android tablets/smartphones.
- 24 state-of-the-art Unity wireless access points.
- One Gbps fiber backbone.
- 400 Mbps campus internet connection.
- Zoom use for the majority of remote learning sessions.
- Google Workspace for Education Fundamentals (newly rebranded) licensing for all students and staff.

DISCUSSION AND ACTION TO REVIEW AND APPROVE THE 2021/2022 ACADEMIC CALENDAR

Jordan Krause

- The major change to next year’s calendar is that instead of 1-hour early release Wednesdays we are switching to half day Wednesdays. Half day Wednesday release times will be 11:30 and noon. A very structured Professional Development for our teachers and staff will be held every Wednesday after school.

Motion to approve the 2021/2022 academic calendar.

Motion by Renee Danielson and seconded by Richard Cooper.

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, and Allan Stockellburg

ANNOUNCEMENTS

- Thank you Marjorie Miller for speaking up during the meeting today
- Upcoming Board meetings
 - April 6th at 5:00 PM
 - May 11th at 5:00 PM

Motion to adjourn meeting.

Motion by Richard Cooper and seconded by Renee Danielson.

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche and Allan Stockellburg

Meeting adjourned at 6:40 PM

Dated this 9th day of March 2021

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Rachel Robertson