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**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD  
FEBRUARY 9, 2021**

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A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, February 9th, 2021 at 5:00 PM through a public ZOOM meeting.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Richard Cooper, Renee Danielson, Bruce Forche, Don Lawhead and Allan Stockellburg

Absent: None

Quorum present? Yes

**CALL TO ORDER**

The meeting was called to order at 5:01 PM by Allan Stockellburg

**The following matters were discussed, considered, and decided at the meeting:**

**CALL TO PUBLIC**

- None

**ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:**

**January 12, 2021**

Motion to approve the minutes of the School Board meeting for January 12th, 2021.

Motion by Renee Danielson and seconded by Richard Cooper.

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Don Lawhead and Allan Stockellburg

**ADMINISTRATIVE UPDATE**

Jordan Krause

- Jordan and his wife Alana welcomed their third child on Sunday, January 31<sup>st</sup>.
- Staff vaccinations are underway. All staff who wanted the vaccine are scheduled or have already received their first dose and are waiting for the second dose.
- Six students and four staff members have tested positive since the start of our second semester. Families of students who had low-risk exposure due to the positive cases were notified.
- Our maintenance team recently installed door stoppers on all classroom doors. These will help us to keep doors open for good ventilation and keeping to our

mitigation plan.

- Currently we have received 30 new open enrollment registrations for the 2021/2022 school year and 454 pre-registrations from existing students.
- We are in the process of finalizing the 2021/2022 academic calendar and should have it ready for board approval at the March board meeting.
- Our Google ad has been running for the past month. In the last 7 days we have had 22,400 impressions. 411 of those impressions resulted in a click to enter the TCDS website.
- As we come towards the end of third quarter, Jordan is putting together a parent survey that will go out to remote parents only. The survey will be to see if we have any additional students that would like to come on campus for fourth quarter. We will then plan accordingly to accommodate any changes.
- The framework for our five-year plan is being finalized this week for review by our Leadership and Vision Teams. The plan will include academic program focus, staffing needs, infrastructure needs, and the role of our stakeholders.
- We are currently engaging staff in a self-paced professional development that is introducing the key components of the five-year plan. The professional development will include the TCDS Core Values, Teaching with Love and Logic, Project-Based Learning, self-paced classroom, fundamentals of literacy instruction/intervention and weekly value meetings.
- To prepare for the pursuit of our five-year plan our goal is to present to our staff for review at the end of third quarter and for the plan to be ready for board approval near the end of fourth quarter.
- The following are guiding literature/resources to give insight into our five-year plan:
  - ["Drive" by Daniel Pink](#)
  - ["The End of Average" by Todd Rose](#)
  - [PBL Works](#)
  - [Modern Classrooms Project](#)
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## **CHIEF OPERATIONS OFFICER UPDATE**

Lauren Mosgrove

- Pima County TCDS has a projected deficit of \$250, 000 this year. This is due to lower enrollment. We have been funded less this year due to distance learning. We have been saving money and have a good cushion if we have to cover our deficit.
- TCDS received \$113,000 from the latest Cares Act in December. We should be receiving a second amount soon and it should be significantly higher. We may receive double the amount from the first round. We will have to tell the state how we intend to spend it. We are limited on what it can be spent on, however it can be rolled over until September 2022.
- Governor Doug Ducey recently proposed that he would like to spend some of the \$389 million that the state saved this year on summer school. This is only a proposal and we are waiting to hear if we may receive some of the funds.

## **DISCUSSION AND ACTION TO REVIEW AND UPDATE THE TCDS**

## **MITIGATION PLAN**

Jordan Krause

Changes to the mitigation plan are as follows:

- The Pima County Health Department will be making sure that schools have strong mitigation plans in place and will step in if necessary. They did an inspection at TCDS a couple of months ago and everything was as it should be. They also recently did a kitchen inspection and we passed.
- The CDC will be coming out with guidelines for schools to reopen safely and Pima County will forward that info to us as soon as they receive it.
- Our mitigation plan currently states that face coverings must be worn on campus, not face masks.
- Terra will find a tutorial about appropriate mask wearing and put it out to parents via our “Food for Thought Fridays” on ClassDojo.

Motion to adjust the TCDS Mitigation Plan to mirror CDC recommendations including but not limited to the face coverings language.

Motion by Allan Stockellburg and seconded by Renee Danielson.

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Don Lawhead and Allan Stockellburg

## **ANNOUNCEMENTS**

- Bruce Forche thanked Lauren Mosgrove for her updates about COVID-19 and vaccines for our teachers and staff. Bruce also thanked Jordan Krause and Rachel Robertson for keeping things simplified.
- Upcoming Board meetings
  - March 9<sup>th</sup> at 5:00 PM
  - April 6<sup>th</sup> at 5:00 PM
  - May 11<sup>th</sup> at 5:00 PM

Motion to adjourn meeting.

Motion by Don Lawhead and seconded by Richard Cooper.

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bruce Forche, Don Lawhead and Allan Stockellburg

Meeting adjourned at 6:50 PM

Dated this 9th day of February 2021

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Rachel Robertson