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**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD  
AUGUST 10, 2020**

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A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Monday, August 10th, 2020 at 4:30 PM through a public Google meeting.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Richard Cooper, Renee Danielson, Bill Iveson, Don Lawhead and Allan Stockellburg

Absent: None

Quorum present? Yes

**CALL TO ORDER**

The meeting was called to order at 4:34 PM by Bill Iveson

**The following matters were discussed, considered, and decided at the meeting:**

**ACTION: APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:**

**July 23, 2020**

Motion to approve the minutes of the School Board meeting for July 23<sup>rd</sup>, 2020.

Motion by Renee Danielson and seconded by Richard Cooper.

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson and Allan Stockellburg

Abstain: Bill Iveson and Don Lawhead

**DISCUSSION REGARDING COVID-19 LIABILITY INSURANCE**

Brian O'Neil-Insurance Agent

- The possibility of insurance coverage due to the pandemic was discussed. Brian doesn't think we can be held liable if someone alleges they contracted the disease through Tucson Country Day School. TCDS is being very proactive and going above and beyond to protect our students, parents and staff. We will continue to follow CDC and government guidelines for the protection of everyone on our campus.

**ADMINISTRATOR'S UPDATE**

Jordan Krause

- Our first 4 days of school have rolled out. It has gone very well. We have received great feedback. We will continue to send out parent surveys and get feedback

from them about how things are going. Weekly teacher meetings will be held every Wednesday via Zoom.

### **CHIEF FINANCIAL OFFICER'S UPDATE**

Lauren Mosgrove

- Earlier this year TCDS was placed on intervention by the Arizona Charter Board because we had not met a financial benchmark in 2019. Lauren Mosgrove recently submitted benchmarks and other documentation for the 2020 school year showing that we have done much better. We hope to be removed from the intervention soon.
- The TCDS budget for 2020-2021 is looking very good. We have been able to cut some expenses. We will be receiving the ESSER Grant which will go towards 2 new positions at TCDS this year. We will also receive the Enrollment Stability Grant, which will allow schools not to be negatively financially affected.

### **DISCUSSION AND ACTION REGARDING THE EVOLVING STUDENT/PARENT/STAFF HANDBOOK**

Jordan Krause

- The handbook will include proactive language to parents about safety and how to stay safe at home. When the handbook is complete we will send it out with a form for parents to sign saying they have received and read the document.

### **DISCUSSION AND ACTION TO REVIEW THE PIMA COUNTY HEALTH DEPARTMENT BENCHMARKS**

Jordan Krause

- The Pima County Health Department has put out three benchmarks as a reference guide when deciding when to open schools. We are able to see the most up-to-date numbers in regards to COVID-19 on the Pima County Health Department's website. Currently Pima County is meeting two out of three of the benchmarks.

### **DISCUSSION AND ACTION TO APPROVE AN IN-PERSON RETURN DATE**

Jordan Krause

- A parent survey recently went out asking parents who would be ready to come back on campus when we decide to reopen. Roughly 50% of parents said they'd like their child to return to campus. The other 50% said they would keep their child home regardless of when our campus opens again.
- Jordan recommends reopening for in-person learning after our first quarter has ended. This would be a return date of October 19<sup>th</sup>, 2020. We believe all Pima County Health Department Benchmarks will be met at that time.

Motion to approve an in-person learning open date of Monday, October 19<sup>th</sup>, if all Pima County Health Department Benchmarks have been met and all TCDS School Board approved information has been communicated to parents.

Motion by Bill Iveson and seconded by Don Lawhead.

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bill Iveson, Don Lawhead and Allan Stockellburg

### **CALL TO PUBLIC**

None present

### **ANNOUNCEMENTS**

- It's Reader's Choice Award time again. An email has gone out to all staff to get nominations for TCDS.

Motion to adjourn meeting.

Motion by Don Lawhead and seconded by Renee Danielson.

Final Resolution: Motion Passed

Yes: Richard Cooper, Renee Danielson, Bill Iveson, Don Lawhead and Allan Stockellburg

Meeting adjourned at 6:00 PM

Dated this 10th day of August, 2020

The Governing Board of Tucson Country Day Charter School

Minutes taken by Board Secretary, Rachel Robertson