
**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
JUNE 16, 2020**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, June 16th, 2020 at 4:00 PM through a public Zoom meeting.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Richard Cooper, Renee Danielson and Allan Stockellburg

Absent: Bill Iveson and Don Lawhead

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 4:06 PM by Allan Stockellburg

The following matters were discussed, considered, and decided at the meeting:

APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:

April 21, 2020

Moved by Renee Danielson and seconded by Richard Cooper to approve.

Yes (3) No (0) Abstain (0)

PTSA UPDATE

Terra Maddock

- The PTSA is currently working to set up some events to get families together during this time of social distancing. They will be hosting a movie night on the green hill on June 27th. We will mark squares on the green hill to keep families socially distanced. If the movie night is well attended, we will hold another one in July.

ADMINISTRATOR'S UPDATE

Jordan Krause

- Our Leadership Team is developing a Continuity of Operations Plan (COOP) that will serve as a guide to reopening the school in August. This plan will be available for the board to review at the next board meeting on June 30th. When it is complete, the plan will go out to parents and staff for feedback.
- Our Vision Team is currently working to put together what our blended learning model will look like for August.

Terra Maddock

- Terra and Diane St. Amand are working on a Summer Ambassador Program with returning students. This will be a leadership program and will be worked into the new school year. Ambassadors have been invited to their first Zoom meeting on June 18th to go over how this program will work.

CHIEF FINANCIAL OFFICER'S UPDATE

Lauren Mosgrove

- The budget for the 19/20 school year has projected a positive end of year number. Even with the revenue lost from Early Ed and the Extended Care Program, we will still end in the positive.
- Our annual audit with Henry Fortino is scheduled for September and can be done virtually if necessary.
- We have applied for a COVID 19 Entitlement Grant. The grant is based on our enrollment and we will get it, but we don't know yet how much we will receive. The grant money will be used to pay for 2 staff members that will be in new positions this school year. These staff members will coach and train our teachers about our blended learning model.
- Virtual work has accelerated our transition to a digital format. Alana Krause found a program called PandaDoc that will allow us to convert all of our forms to a digital format that parents and staff can fill out and submit online.

DISCUSSION AND ACTION TO REVIEW AND APPROVE THE PROPOSED BUDGET FOR FY21

Lauren Mosgrove

- This proposed budget for FY21 will be sent to the state. Our student support services went down due to lunch monitors not being included for next school year.
- We have no new building plans for this year.

It was moved by Renee Danielson to approve the Proposed budget for FY21.

The motion was seconded by Richard Cooper

Yes (3) No (0) Abstain (0)

CALL TO PUBLIC

- None present.

ANNOUNCEMENTS

- The next TCDS School Board meeting will be June 30th at 4 PM through Zoom.

It was moved by Renee Danielson and seconded by Richard Cooper to adjourn at

4:57 PM

Yes (3) No (0) Abstain (0)

Dated this 16th day of June, 2020
The Governing Board of Tucson Country Day Charter School
Minutes taken by Board Secretary, Rachel Robertson