
**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD
AUGUST 22, 2019**

A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Thursday, August 22nd, 2019 at 5:00 PM at 9239 East Wrightstown Road, Tucson, Arizona, in room 101.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Richard Cooper, Renee Danielson, Bill Iveson and Don Lawhead

Absent: None

Quorum present? Yes

CALL TO ORDER

The meeting was called to order at 5:04 PM by Bill Iveson

The following matters were discussed, considered, and decided at the meeting:

APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:

July 12, 2019

Moved by Bill Iveson and seconded by Richard Cooper to approve.

Yes (4) No (0) Abstain (0)

PTSA UPDATE

Allan Stockellburg for PTSA President Erin Stockellburg

- The PTSA held their first meeting of the school year on Tuesday August 13th. Approximately 30 people attended. The association has put new systems in place to contact members digitally.
- Restaurant fundraiser nights have already been put in motion for the school year.
- The PTSA has met with Mr. Krause about being more prominent on our school website.

ADMINISTRATOR'S UPDATE

Adrian Hannah

- Our new employees are off to a very good start and students are responding to them well. We signed on a new art teacher, Rachael Forbes, who has been with TCDS in other capacities for 4 years.
- The TCDS Choir will singing at the front gate starting on Monday, August 26th. We are also working on getting our band students out there. This, along with the changes to our campus, makes a very inviting entrance into our school. Admin is

also out and visible on campus in the mornings.

- A death in the news recently was the father of one of our students, and our PTSA Treasurer's Husband.

Jordan Krause

- Staff evaluations and professional development launched this week. Professional Development started last week and is by the staff for the staff. Our staff is taking the initiative with PD this year and it is voluntary. However, we did have a lot of teachers show up already.
- The staff will create their own goals and what they'd like to focus on this year. Jordan will be in the classrooms to observe teacher's goals regularly during the week. The staff will write their own assessments before meeting with Jordan each quarter. Wanda and Kelly will be taking this process on with their own staff.

Terra Maddock

- Terra is overseeing the new supervision and lunch monitors. Recent heat advisories have been excessive and kept students inside during lunch and recess.
- Our new Faculty Input Team (FIT) will have their first meeting on August 29th. One representative from each grade/department will attend. This will be a time for staff to express concerns, and talk about pros and cons of the first month.

CHIEF FINANCIAL OFFICER'S UPDATE

Lauren Mosgrove

- The line of credit application we put in through Chase Bank was not approved. Due to this, we will not be switching our accounts to Chase Bank. TCDFS will stick with Bank of Tucson.

DISCUSSION OF BUDGET ITEMS

Lauren Mosgrove

- PTSA donated \$7,500 to TCDS and 2 more awning sections were put up towards the end of summer with this donation. We have currently raised \$2,100 from dress down days. Each time we put up a new section of awnings, TCDS has to pay for another permit from the city. This could be costly in itself, and it may be smarter to pay for larger sections to be put up each time.
- Our enrollment is currently 655 students, which is 26 up from last year. Early Childhood is at 48 students, which is down from last year. Lauren adjusted the budget for new billing from Extended Care and Early Childhood.

DISCUSSION OF SALARY CAPS

Lauren Mosgrove

- Lauren researched several other districts regarding new hire salaries and salary maximums. Public school districts have a much greater opportunity for higher

budget. We should really look into other public charter schools and what their salary caps are. We have time to come up with a proposed salary cap. Lauren will continue researching at this time.

DISCUSSION AND ACTION TO ACCEPT EMPLOYEE AND STUDENT/PARENT HANDBOOK CHANGES

Jordan Krause

- Our Student/Parent Handbook has stayed roughly the same. The Employee Handbook has had many changes. The Administrative Team added our academic principals to the employee handbook. Many of these changes will have a serious impact on our school in the next few years.
- Our handbooks will no longer be printed. Changes and amendments are made too often, therefore anything printed would be considered out dated after only a couple of months. Our handbooks are all available online and we have a couple of hard copies available in the office for those who don't have online access.
- Terra Maddock is referencing the student/parent handbook regularly in parent communications.

It was moved by Don Lawhead to accept the Employee and Student/Parent Handbooks as presented.

The motion was seconded by Renee Danielson

Yes (4) No (0) Abstain (0)

DISCUSSION AND ACTION TO SET THE SCHOOL BOARD MEETING SCHEDULE FOR 2019/2020

- Thursday, September 5th at 5:00 PM
- Monday, October 14th at 5:00 PM
- Tuesday, December 3rd
- Thursday, January 16th
- Tuesday, march 10th
- Tuesday, April 21st
- Board Retreat-Friday, May 29th-Sunday, May 31st-Tubac Arizona
- Tuesday, June 16th at 10:00 AM
- Tuesday, June 30th at 10:00 AM

It was moved by Don Lawhead to approve the school board meeting dates for the 2019/2020 school year.

The motion was seconded by Bill Iveson

Yes (4) No (0) Abstain (0)

CALL TO PUBLIC

- No public present

ANNOUNCEMENTS

- None

It was moved by Don Lawhead and seconded by Richard Cooper that the board go into executive session at 6:24 PM.

Yes (4) No (0) Abstain (0)

Executive session closed at 6:52 PM. Meeting Resumed

It was moved by Don Lawhead and seconded by Richard Cooper to adjourn at 7:00 PM

Yes (4) No (0) Abstain (0)

Dated this 22nd day of August, 2019

The Governing Board of Tucson Country Day Charter School
Minutes taken by Board Secretary, Rachel Robertson