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**MINUTES OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF TUCSON COUNTRY DAY CHARTER SCHOOL OF MEETING HELD  
JULY 2, 2019**

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A public meeting of the Governing Board of Tucson Country Day Charter School was convened on Tuesday, July 2nd, 2019 at 10:00 AM at 9239 East Wrightstown Road, Tucson, Arizona.

Present at the meeting were the following members of the Governing Board of Tucson Country Day Charter School:

Renee Danielson, Bill Iveson and Don Lawhead

Present by Phone: Richard Cooper

Absent: None

Quorum present? Yes

**CALL TO ORDER**

The meeting was called to order at 10:04 AM by Bill Iveson

**The following matters were discussed, considered, and decided at the meeting:**

**APPROVAL OF MINUTES FOR THE FOLLOWING BOARD MEETINGS:**

**June 1, 2019**

Moved by Don Lawhead and seconded by Richard Cooper to approve.

Yes (4) No (0) Abstain (0)

**PRINCIPALS' UPDATE**

Adrian Hannah

- We are currently working with our maintenance team to take over all cleaning on campus again. We will be changing some things around the front gate. The heart garden will go back to being a flower garden.

Jordan Krause

- We hired a new middle school math teacher. The Administrative Team along with Mrs. Agi Post has been holding interviews. We will be making some changes to our math curriculum and the new teacher along with Mr. Billy Russas are both on board.
- Kelly Grusendorf is in the process of hiring a school psychologist who will be on campus one day a week. We are still in need of one para-professional and one supervision monitor.

## **DISCUSSION AND ACTION ON THE FY2020 PROPOSED BUDGET**

Lauren Mosgrove

- We have cut the budget in several areas including teacher supply budgets, ETC, Danielson Training Workshop, the Leader in Me program, and outside cleaning contracts.

It was moved by Don Lawhead to approve the FY2020 Proposed Budget as presented.

The motion was seconded by Renee Danielson

Yes (4) No (0) Abstain (0)

## **DISCUSSION AND ACTION TO AMEND THE TCDS CHARTER TO REPLACE CINDY KAPPLER WITH JORDAN KRAUSE AS OUR CHARTER REPRESENTATIVE**

Lauren Mosgrove

- Notifications such as when to renew our charter would be sent to Jordan Krause.

It was moved by Bill Iveson to accept Jordan Krause as our new Charter Representative, replacing Cindy Kappler.

The motion was seconded by Don Lawhead

Yes (4) No (0) Abstain (0)

## **DISCUSSION AND ACTION TO REMOVE CINDY KAPPLER AS AN OFFICER AND DIRECTOR OF TUCSON COUNTRY DAY SCHOOL, INC. ON FILE WITH THE ARIZONA CORPORATION COMMISSION**

Lauren Mosgrove

- When we bring in a new board member we will add them. In the meantime, we will just be removing Cindy Kappler.

It was moved by Renee Danielson to remove Cindy Kappler as the officer and director of Tucson Country Day School, Inc. on file with the Arizona Corporation Commission.

The motion was seconded by Bill Iveson

Yes (4) No (0) Abstain (0)

## **DISCUSSION AND ACTION TO REMOVE CINDY KAPPLER AS THE STATUTORY AGENT FOR TUCSON COUNTRY DAY SCHOOL ON FILE WITH THE ARIZONA CORPORATION COMMISSION AND DESIGNATE A NEW STATUTORY AGENT**

Lauren Mosgrove

- Cindy Kappler is our current statutory agent. She will be replaced by Lauren Mosgrove, our Chief Financial Officer.

It was moved by Bill Iveson to remove Cindy Kappler as Tucson Country Day School's Statutory Agent on file with the Arizona Corporation Commission and designate Lauren

Mosgrove as the new Statutory Agent.  
The motion was seconded by Don Lawhead  
Yes (4) No (0) Abstain (0)

**DISCUSSION AND ACTION TO DESIGNATE A BOARD MEMBER AS A  
SIGNER ON OUR DIRECT PAY MERCHANT ACCOUNT**

Lauren Mosgrove

- Tucson Country Day School with the help of Alana Krause, is putting out a new website next week. We have cancelled our existing online payment option and therefore no signer is needed. No further action is required at this time.

**CALL TO PUBLIC**

- No public present

**ANNOUNCEMENTS**

- Lauren is still working on our Chase Bank transition.
- Our school handbook is in progress.

It was moved by Don Lawhead and seconded by Rene Danielson to adjourn at  
11:32 AM

Yes (4) No (0) Abstain (0)

Dated this 2nd day of July, 2019

The Governing Board of Tucson Country Day Charter School  
Minutes taken by Board Secretary, Rachel Robertson