



*"Where every student is a Champion!"*

# EXTRACURRICULAR ACTIVITY REGISTRATION PACKET CHECK LIST

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Activity: (Circle all that apply)    Math Club    Jump Rope Club    Drama Club    Singers  
STEM    Other: \_\_\_\_\_

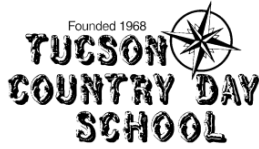
**Parent, please initial that you have received  
and/or submitted the attached forms:**



- \_\_\_ Received TCDS Extracurricular Activity Packet Policy and Procedures
- \_\_\_ Permission for Participation Form
- \_\_\_ Parent Responsibilities and Code of Conduct
- \_\_\_ Registration and Emergency Information Form
- \_\_\_ If applicable, notified After Care Program of change in schedule
- \_\_\_ Activity Fee Paid (Choose One Below) **(All fees are due by first meeting)**
  - \_\_\_ \$50 EXTRACURRICULAR ACTIVITY FEE
  - \_\_\_ \$50 EXTRACURRICULAR ACTIVITY FEE has been paid **online**
  - \_\_\_ \$50 payment toward our TAX CREDIT FOR KIDS
  - \_\_\_ \$50 payment toward our TAX CREDIT FOR KIDS has been paid **online**

\*Please make checks payable to: TCDS (in the memo section of the check please  
WRITE THE STUDENT'S NAME AND ACTIVITY.)

Payments can be made online, in the Administration Office or dropped into the Tuition Box after hours.  
Cash payments are welcome only during office hours.



# School Sponsored Extracurricular Activity Registration and Emergency Information Form

**Activity:** (Circle all that apply) Math Club Jump Rope Club Drama Club Singers STEM Other: \_\_\_\_\_

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Grade: \_\_\_\_\_

Parent(s) Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ / \_\_\_\_\_  
(Father) (Mother)

Cell Phone: \_\_\_\_\_ / \_\_\_\_\_  
(Father) (Mother)

Email: \_\_\_\_\_

Person(s) to contact in case of emergency (other than parent)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_

Does your child have any medical concerns that may affect his/her participation in any athletics?  
Yes No If yes, please provide a brief description:

\_\_\_\_\_  
\_\_\_\_\_

## CONSENT FOR MEDICAL TREATMENT

If emergency care requiring medical action or treatment by a physician is required, and a parent or guardian cannot be contacted, I hereby authorize that my child be given emergency medical care as deemed necessary by school officials, including securing ambulance service. I also give permission to school officials to administer first-aid.

I understand that I am responsible for any medical expenses that may be incurred due to any injury/accident that may occur during participation in the school athletic program.

\_\_\_\_\_  
Parent/Guardian: Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian: Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Permission for Participation in School Extracurricular Activities

*Tucson Country Day School's extracurricular activities were established on the foundation that extracurricular activities can play an essential role in the development of students. Our extracurricular programs are intended to promote academic achievement, commitment, leadership, responsibility, respect, and teamwork, each representing essential characteristics that we believe will assist students to experience success for years to come. You are encouraged to attend and watch your student display his/her abilities during school sponsored activities.*

I/We give permission for \_\_\_\_\_  
(First Middle Last Name) (Grade)

to participate in \_\_\_\_\_ during the 2019-2020 school year.

As the parent/guardian for my student, I hereby release and indemnify the TCDS parties, to include owners, employees, agents and representatives, from and against all claims, liabilities, damages or causes of action arising out of or in connection with my student's participation in the extracurricular programs including, without limitation, the student's transportation to/from any activity which transportation is hereby authorized.

I am also aware that Tucson Country Day School does not provide insurance that covers injuries that may be sustained by my student(s) during extracurricular activities and that accident insurance is my responsibility.

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I have read and understand the TCDS Extracurricular Policies and Procedures. I understand that failure to adhere to these policies may result in my student's removal from the program and possibly future TCDS events.

\_\_\_\_\_  
Parent/Guardian: Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian: Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Parent Responsibilities and Code of Conduct

## Parent Responsibilities

1. Encourage your child to play sports/participate in program, but don't pressure him or her. Let your child choose to participate and to quit if he or she does not want to play.
2. Understand what your child wants from the program and provide a supportive atmosphere for achieving those goals.
3. Keep winning in perspective, and help your child do the same.
4. Help your child set realistic performance goals.
5. Help your child understand the valuable lessons that extracurricular activities can teach.
6. Help your child meet his or her responsibilities to the club and the coordinator.
7. **Supply the coordinator with information regarding any allergies or special health conditions your child may have.** Make sure your child takes any necessary medications to practices, meetings and events.

## Parent Code of Conduct

1. Remain in the spectator area during events, meetings and practices.
2. Don't try to coach your child during events and practices.
3. Show interest, enthusiasm, and support for your child.
4. Be in control of your emotions.
5. Help when asked to do so by coordinators.
6. Thank coordinators, and other volunteers who conduct the event.

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I have read and understand the TCDS Extracurricular Policies and Procedures. I understand that failure to adhere to these policies may result in my student's removal from the program and possibly future TCDS events.

\_\_\_\_\_  
Parent/Guardian: Printed Name

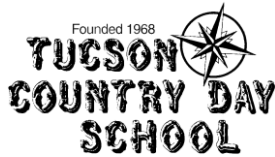
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian: Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Please keep this portion for your records

## **TCDS Extracurricular Program Policies and Procedures**

### **Expectations**

Students are to represent the school clubs with dignity, respect and pride. Sportsmanship shall always be exhibited when representing Tucson Country Day School.

### **Extracurricular Program Registration and Fees**

The extracurricular Registration Packet must be completed and turned into the office BEFORE a student can participate in programs.

Tucson Country Day School Assesses a \$50.00 participation fee for each school sponsored activity. Funds are used to defray costs associated with Tucson Country Day School's Extracurricular Program.

The Participation Fee must be paid prior to the first meeting of the semester. Club members are not eligible to join meetings if their Participation Fee has not been paid. There are no refunds for participants who are removed from programs for any reason.

### **Detention**

Students who are given an after school detention for behavior or misconduct other than tardies, must attend the scheduled detention before going to meetings or a practices that are scheduled for the same day. When detention ends at 3:45 PM, students are expected to go directly to practice or a meeting unless the coordinator has been notified by the parent/guardian that the student will not be attending.

### **Meetings and Practices**

Meetings and Practices start 15 minutes after the school day has ended, unless the coordinator teaches grades K-3<sup>rd</sup>. In those cases, students must go to "sibling care" until the coordinator is released at 3:15 PM.

Meeting and practice end times may vary depending on the activity. Please make sure that you pick up your child within a 15 minute time period after the scheduled meeting/practice is supposed to end.

Failure to pick up your child in the above time period may result in dismissal from the club.

### **School Expectations**

- School rules are in effect during all practices and meetings.
- Sportsmanship and respect among students, coordinators and parents shall not be compromised.
- Concerns that may arise during the semester should be expressed to the coordinator at a time that does not interfere with class time, meetings, events, or practices.
- Exemplary student behavior is expected at all times.
- Student must be in school on the day of meetings/practices to participate.
- Student participants should maintain exemplary attendance and arrive promptly for school.
- Students are to represent the school with dignity, respect and pride. Sportsmanship shall always be exhibited when representing TCDS.
- Students can be deemed ineligible to participate in competition for violating any school expectations.

### **Student Pick-Up**

Students must be picked up within a 15 minute time period after the scheduled practice or meeting is supposed to end. Your punctuality is greatly appreciated by the coordinators. Failure to pick up your student within this 15 minute time period may result in dismissal from the club.

Updated 7/11//2019